



POIX8000

Policy Design: Concepts and Case Studies

Session 1, Online-flexible 2022

Macquarie School of Social Sciences

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Unit Schedule</u>	5
<u>Policies and Procedures</u>	6
<u>Changes from Previous Offering</u>	7

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Ben Spies-Butcher

ben.spies-butcher@mq.edu.au

Contact via Email

Room 316, Level 3, 25C Wally's Walk

By appointment

Tobia Fattore

tobia.fattore@mq.edu.au

Room 330, Level 3, 25 Wallys Walk

Credit points

10

Prerequisites

40cp at 8000 level and admission to MPSP (OUA)

Corequisites

Co-badged status

Unit description

This unit requires students to draw on theoretical and discipline knowledge and use these to engage actively in a current and topical policy problem. The students will have opportunities to consult experts in a given policy area and identify relevant evidence, expert opinion and stakeholder views. Students will explore a range of problem definitions and scenarios, and consider alternative policy solutions. Students will develop and present a comprehensive and constructive policy proposal which demonstrates an awareness of ethical, political, social, economic and cultural factors which are significant in the specific policy context.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Identify, critically analyse and synthesise evidence which is relevant to policy making from a wide range of cross-disciplinary sources.

ULO2: Apply theoretical material related to public policy to a specific real-world policy problem.

ULO3: Critically consider a range of factors affecting problem definition and the development of appropriate policy solutions.

ULO4: Identify and respond to ethical, political, social, economic and cultural factors which are significant in a specific policy context.

ULO5: Communicate policy recommendations effectively and appropriately to specialist and non-specialist audiences.

General Assessment Information

Late Penalty

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – 10 marks out of 100 credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Blog posts/Workshop discussion contributions</u>	20%	No	Ongoing
<u>Annotated bibliography</u>	20%	No	March 21 2022
<u>Scoping paper</u>	30%	No	May 13 2022
<u>Group report</u>	30%	No	June 6 2022

Blog posts/Workshop discussion contributions

Assessment Type ¹: Participatory task

Indicative Time on Task ²: 10 hours

Due: **Ongoing**

Weighting: **20%**

Contributions to in person classes or discussion boards demonstrating engagement with module readings

On successful completion you will be able to:

- Apply theoretical material related to public policy to a specific real-world policy problem.
- Identify and respond to ethical, political, social, economic and cultural factors which are significant in a specific policy context.

Annotated bibliography

Assessment Type ¹: Annotated bibliography

Indicative Time on Task ²: 20 hours

Due: **March 21 2022**

Weighting: **20%**

Review of key literature related to report (1,200 words)

On successful completion you will be able to:

- Identify, critically analyse and synthesise evidence which is relevant to policy making from a wide range of cross-disciplinary sources.
- Apply theoretical material related to public policy to a specific real-world policy problem.

Scoping paper

Assessment Type ¹: Reflective Writing

Indicative Time on Task ²: 30 hours

Due: **May 13 2022**

Weighting: **30%**

This short paper should be presented as a scoping document, outlining your understanding of the policy problem which we are working on throughout this unit. You will be expected to conduct independent research for this task.

On successful completion you will be able to:

- Identify, critically analyse and synthesise evidence which is relevant to policy making from a wide range of cross-disciplinary sources.
- Apply theoretical material related to public policy to a specific real-world policy problem.
- Critically consider a range of factors affecting problem definition and the development of appropriate policy solutions.
- Identify and respond to ethical, political, social, economic and cultural factors which are significant in a specific policy context.

Group report

Assessment Type ¹: Report

Indicative Time on Task ²: 30 hours

Due: **June 6 2022**

Weighting: **30%**

Major report co-written with group members on policy case study (4,000 words)

On successful completion you will be able to:

- Identify, critically analyse and synthesise evidence which is relevant to policy making from a wide range of cross-disciplinary sources.
- Apply theoretical material related to public policy to a specific real-world policy problem.
- Critically consider a range of factors affecting problem definition and the development of appropriate policy solutions.
- Identify and respond to ethical, political, social, economic and cultural factors which are significant in a specific policy context.
- Communicate policy recommendations effectively and appropriately to specialist and non-specialist audiences.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

POIR8000 is designed to be largely self directed. The unit consists of four modules with resources and activities provided through iLearn. For each module a 2 hour seminar will be held for on campus students and recorded for online students. All students will have an opportunity to ask questions in advance and all students are able to attend.

Unit Schedule

The unit will be organised around four modules.

1. What is a policy problem: defining problems and end users (TF)
2. Policy Design (BSB)
3. Implementation and communication (TF)
4. Communication, evaluation and redesign (BSB)

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)

Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

A seminar for each of the four modules has been added in response to feedback that students

would appreciate opportunities to real time engagement.

Assessment has moved to include a group report and expand the choice of policy options to engage with. Modules will now focus more attention on broad policy design concepts and processes, rather than a single specific case study.