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Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice
As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit’s iLearn space or consult your unit convenor.
General Information

Unit convenor and teaching staff
Unit Convenor
Mio Bryce
mio.bryce@mq.edu.au
Contact via Email
Room 314, 25B Wally's Walk
Thursday 11:30-12:30

Credit points
10

Prerequisites
50cp at 2000 level or above

Corequisites

Co-badged status

Unit description
This unit aims to serve as a transition to the next stage of a student's career, whether that is entry into the workforce or pursuing further study, by providing an opportunity to reflect on and consolidate the knowledge and insight developed through their degree into a significant practical or theoretical project. According to each student's interest, the focus of the project is selected from a wide range of topics in the field of Japanese Studies (language and/or content/area studies). Students will be expected to demonstrate their knowledge via their chosen media of presentation (such as interview, written work, audio/video clips, oral presentation, translating/interpreting tasks). To successfully complete this unit, it is essential that students exercise their own initiative in managing their project.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO1: Critically reflect on and consolidate disciplinary specific knowledge in order to effectively utilise it through your future career.

ULO2: Independently and objectively search for and locate relevant material from a
broad range of sources in order to place the project in the appropriate perspectives and contexts.

**ULO3:** Independently develop and execute an original, comprehensive and ethical project which is based on the investigation, analysis and evaluation of concepts and issues in the field of Japanese studies (language and/or content/area studies).

**ULO4:** Independently produce clear, reasoned, well-structured oral and/or audiovisual and/or written material, which are correctly referenced.

**ULO5:** Make effective use of time and resources for efficient and timely planning and completion of tasks.

**General Assessment Information**

**Late Assessment Submission Penalty**

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – 10 marks out of 100 credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline.

No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

**Special Consideration**

If a student is prevented by serious and unavoidable disruption from completing unit requirements in accordance with their ability, they may apply for support under the Special Consideration Policy. To access this support, students must notify the university via ask.mq.edu.au. Students should refer to the Special Consideration Policy for further information (see the link provided in the ‘Policies and procedures’ section of this unit guide and https://students.mq.edu.au/study/my-study-program/special-consideration).

**Assessment Tasks**

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit Participation</td>
<td>25%</td>
<td>No</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Project Presentation</td>
<td>30%</td>
<td>No</td>
<td>23:55 08/05/2022</td>
</tr>
<tr>
<td>Final Product</td>
<td>35%</td>
<td>No</td>
<td>23:55 05/06/2022</td>
</tr>
<tr>
<td>Final Report</td>
<td>10%</td>
<td>No</td>
<td>23:55 05/06/2022</td>
</tr>
</tbody>
</table>

**Unit Participation**

Assessment Type: Participatory task
Indicative Time on Task: 25 hours
Due: Ongoing
Weighting: **25%**

This task comprises a set of small tasks, including online discussions and peer-reviews of the presentations.

On successful completion you will be able to:
- Critically reflect on and consolidate disciplinary specific knowledge in order to effectively utilise it through your future career.
- Independently and objectively search for and locate relevant material from a broad range of sources in order to place the project in the appropriate perspectives and contexts.
- Independently develop and execute an original, comprehensive and ethical project which is based on the investigation, analysis and evaluation of concepts and issues in the field of Japanese studies (language and/or content/area studies).
- Independently produce clear, reasoned, well-structured oral and/or audiovisual and/or written material, which are correctly referenced.
- Make effective use of time and resources for efficient and timely planning and completion of tasks.

**Project Presentation**

**Assessment Type**: Presentation  
**Indicative Time on Task**: 30 hours  
**Due**: 23:55 08/05/2022  
**Weighting**: **30%**

This task comprises a video presentation of your project and an online self-assessment.

On successful completion you will be able to:
- Critically reflect on and consolidate disciplinary specific knowledge in order to effectively utilise it through your future career.
- Independently and objectively search for and locate relevant material from a broad range of sources in order to place the project in the appropriate perspectives and contexts.
- Independently develop and execute an original, comprehensive and ethical project which is based on the investigation, analysis and evaluation of concepts and issues in the field of Japanese studies (language and/or content/area studies).
• Independently produce clear, reasoned, well-structured oral and/or audiovisual and/or written material, which are correctly referenced.

• Make effective use of time and resources for efficient and timely planning and completion of tasks.

**Final Product**

*Assessment Type 1:* Creative work  
*Indicative Time on Task* 2: 35 hours  
*Due:* 23:55 05/06/2022  
*Weighting:* 35%

For this task, you will be required to submit the final product of your project.

On successful completion you will be able to:

• Critically reflect on and consolidate disciplinary specific knowledge in order to effectively utilise it through your future career.

• Independently and objectively search for and locate relevant material from a broad range of sources in order to place the project in the appropriate perspectives and contexts.

• Independently develop and execute an original, comprehensive and ethical project which is based on the investigation, analysis and evaluation of concepts and issues in the field of Japanese studies (language and/or content/area studies).

• Independently produce clear, reasoned, well-structured oral and/or audiovisual and/or written material, which are correctly referenced.

• Make effective use of time and resources for efficient and timely planning and completion of tasks.

**Final Report**

*Assessment Type 1:* Report  
*Indicative Time on Task* 2: 10 hours  
*Due:* 23:55 05/06/2022  
*Weighting:* 10%

For this task, you will be required to complete an online report.

On successful completion you will be able to:
Critically reflect on and consolidate disciplinary specific knowledge in order to effectively utilise it through your future career.

Independently produce clear, reasoned, well-structured oral and/or audiovisual and/or written material, which are correctly referenced.

Make effective use of time and resources for efficient and timely planning and completion of tasks.

1 If you need help with your assignment, please contact:
   - the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
   - the Learning Skills Unit for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

**Required and recommend texts and/or materials**

No textbook is required for this unit.

**Unit webpage and technology used and required**

The online unit (iLearn) can be accessed at: [https://ilearn.mq.edu.au](https://ilearn.mq.edu.au). Students must have regular, reliable access to a computer and the internet to complete this unit. Mobile devices alone are not sufficient. Completion of assessment tasks will also require a computer with Japanese fonts enabled. Basic computer skills (e.g., internet browsing) and skills in word processing in Japanese and English are required.

**Is my unit in iLearn?** [http://help.ilearn.mq.edu.au/unitonline/](http://help.ilearn.mq.edu.au/unitonline/) to check when your online unit will become available.

For students attending classes on campus we strongly encourage that you bring along your own laptop computer, ready to work with activities in your online unit. The preferred operating system is Windows 10.

Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required. If applicable, students are required to download the relevant language package prior to Week 2.

- For central technical support go to: [http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/)
- For student quick guides on the use of iLearn go to: [https://students.mq.edu.au/sup](https://students.mq.edu.au/sup)
Unit Schedule

W01  Unit Introduction
W02  Forming your Project
W03  Progressing your Project
W04  Progressing your Project
W05  Progressing your Project
W06  Progressing your Project
W07  Progressing your Project
W08  Progressing your Project
W09  Project Presentation
W10  Project Presentation Peer Review
W11  Finalising your Final Product
W12  Finalising your Final Product
W13  Final Product & Final Report submission

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.
Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

• Getting help with your assignment
• Workshops
• Chat with a WriteWISE peer writing leader
• Access StudyWISE
• Upload an assignment to Studiosity
• Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

• Subject and Research Guides
• Ask a Librarian

Student Enquiry Service

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

Equity Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/
When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.