



HSYP8211

Professional Practice

Session 1, In person-placement, On location 2022

Medicine, Health and Human Sciences Faculty level units

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Policies and Procedures</u>	6
<u>Changes since First Published</u>	8

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Alexandra Bhatti

alexandra.bhatti@mq.edu.au

Credit points

30

Prerequisites

Permission by special approval

Corequisites

Co-badged status

Unit description

This unit is offered on a pass/fail basis.

This unit provides MPH students with an opportunity to gain experience in the Public Health workplace. By undertaking this placement you will have the opportunity to contribute to real-world initiatives in areas as diverse as policy, research, health promotion, and advocacy.

Tasks may involve ethics submissions, program development, program evaluation, literature reviews, and stakeholder engagement. You will have the opportunity to discuss and plan your placement with MQ staff and workplace supervisors. Placement will consist of approximately 10 weeks of full-time work.

Tasks and learning outcomes for this unit are integrated with those for the Professional Practice Capstone HSY8210.

Entry to this unit is by application. Students intending to enroll in the unit should consult with the Unit Convenor.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Demonstrate the ability to work effectively in the partner organisation.

ULO2: Demonstrate the understanding of the requirements for developing a workplan related to public health professional practice.

ULO3: Communicate effectively with public health professionals.

ULO4: Critically evaluate ability to effectively work within a public health organisation

General Assessment Information

All final grades are determined by a grading committee, in accordance with the Macquarie University [Assessment Policy](#), and are not the sole responsibility of the Unit Convenor. Students will be awarded a final grade, which corresponds to the grade descriptors specified in the [Assessment Procedure](#) (clause 128).

To pass this unit, students must demonstrate sufficient evidence of achievement of the learning outcomes, meet any ungraded requirements including professionalism, and achieve a final mark of 50 or better.

Further details for each assessment task will be available on iLearn.

Extensions for Assessment tasks

Applications for assessment task extensions must be submitted via www.ask.mq.edu.au. For further details please refer to the Disruption to Studies Policy available at <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/disruption-to-studies>.

Late Submission of Work

All assignments which are officially received after the due date, and where no extension has been granted by the course convenor or tutor, will incur a deduction of 5% for the first day including the actual day on which the work is received, and 5% for each subsequent day. Weekends and public holidays are included. Late penalty is capped at 50%. For example:

Due date	Received	Days late	Deduction	Raw mark	Final mark
Friday 14th	Saturday 15th	1	5%	75%	70%
Friday 14th	Monday 17th	3	15%	75%	60%
Friday 14th	Tuesday 25th	11	50% (capped)	75%	25%

Assessment Tasks

Name	Weighting	Hurdle	Due
Placement work plan	20%	No	Week 4
Supervisors Report	40%	No	Week 10

Name	Weighting	Hurdle	Due
Placement portfolio	40%	No	Week 13

Placement work plan

Assessment Type ¹: Plan

Indicative Time on Task ²: 25 hours

Due: **Week 4**

Weighting: **20%**

The work plan will provide the framework for the placement, it is to be written at beginning of the placement in conjunction with the placement supervisor and can be revised over the duration of the placement.

On successful completion you will be able to:

- Demonstrate the ability to work effectively in the partner organisation.
- Demonstrate the understanding of the requirements for developing a workplan related to public health professional practice.
- Communicate effectively with public health professionals.

Supervisors Report

Assessment Type ¹: Work-integrated task

Indicative Time on Task ²: 0 hours

Due: **Week 10**

Weighting: **40%**

At the completion of the placement, supervisors will provide a formal assessment of the student's performance against the agreed work plan and learning objectives.

On successful completion you will be able to:

- Demonstrate the ability to work effectively in the partner organisation.
- Demonstrate the understanding of the requirements for developing a workplan related to public health professional practice.
- Communicate effectively with public health professionals.
- Critically evaluate ability to effectively work within a public health organisation

Placement portfolio

Assessment Type ¹: Portfolio

Indicative Time on Task ²: 40 hours

Due: **Week 13**

Weighting: **40%**

This assessment will focus on how the student engaged within the organisation and lessons learned. This includes weekly reporting on engagement with the work place including discussions regarding skills development, challenges faced and overcome, and a summary of the main accomplishments and key learnings and reflections.

On successful completion you will be able to:

- Demonstrate the ability to work effectively in the partner organisation.
- Demonstrate the understanding of the requirements for developing a workplan related to public health professional practice.
- Communicate effectively with public health professionals.
- Critically evaluate ability to effectively work within a public health organisation

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Unit Organisation

This is a ten credit point unit run over a 13 week session. Further information is available via the HSY8104 online Learning Management System (LMS) iLearn <http://ilearn.mq.edu>.

Readings

The readings for each week will be listed in iLearn using the Leganto system. Leganto is the reading list management system, which you can access through your iLearn unit. More information on Leganto is available here: <http://libguides.mq.edu.au/leganto>

Readings marked as 'required' are essential for completion in the marked week. Some readings may be included that are marked as 'recommended' or 'secondary sources', these are additional materials that may be of interest to you. Please use these at your discretion.

Technology and equipment

Off-campus

To study optimally when off campus you will need to have access to a reliable internet connection to retrieve unit information and at times to join interactive session (eg zoom) or

submit assessment tasks via iLearn.

On-campus

Teaching rooms are equipped with state of art audio-visual and ICT equipment including internet connection, high quality video cameras and multiple LCD screens.

Please note that this unit has been altered to accommodate our delivery provisions in compliance with current COVID-19 requirements (Special Circumstance delivery). Learning activities (such as tutorials and other small group learning activities) will be offered on-campus while keeping an online version available for those students who choose to continue their studies online (selected via eStudent).

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://policies.mq.edu.au) (<https://policies.mq.edu.au>). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies](https://students.mq.edu.au/support/study/policies) (<https://students.mq.edu.au/support/study/policies>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central](https://policies.mq.edu.au) (<https://policies.mq.edu.au>) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)

Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Changes since First Published

Date	Description
07/02/2022	Update of the Macquarie University Assessment Policy in the General Assessment Information section.