MGMT8011

Learning to be a Leader

Session 2, Online-scheduled-weekday 2022

Department of Management

Contents

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General Information

Unit convenor and teaching staff
Unit Convenor
Laramie Tolentino
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Credit points
10

Prerequisites
Admission to MBusAnalytics or MIntBus or MMgmt or MEngMgt or MSc or MScInnovationBioConsMgmt or MScInnovationChemBiomolecularSc or MScInnovationEnvSc or MScInnovationGeologyGeophys or MScInnovationIT or MScInnovationStat

Corequisites

Co-badged status

Unit description
The overarching goal of this unit is to help students understand and apply contemporary theories of leadership to enhance their readiness and effectiveness as leaders. The unit emphasises personal development, with a key focus on making life choices and vision-creation aligned with one's values and strengths, so they can become the leaders they aspire to be. The unit also equips students with self-leadership knowledge to develop positive mindset, personal integrity, and resilience. Another focus relates to the development of leadership capability to manage a range of stakeholder interests, lead positive change, and deliver results using pro-social frameworks.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Analyse and explain contemporary theories about the nature and processes of leading.

ULO2: Investigate and argue the differences between leading and managing, and critically analyse how they complement one another, both as an individual and as part of a team.

ULO3: Create and critically appraise a personal leadership development plan.

General Assessment Information

Late Assessment Submission Penalty (written assessments)

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of '0' will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to submit an application for Special Consideration.

Assessment Tasks

Name	Weighting	Hurdle	Due
Group Presentation & Report	30%	No	Week 8 to 10
Leadership Development Plan	50%	No	Week 12
Participation in Class Discussion and Activities	20%	No	Week 1 to 13

Group Presentation & Report

Assessment Type [1]: Case study/analysis
Indicative Time on Task [2]: 30 hours
Due: **Week 8 to 10**
Weighting: **30%**

This assessment has two components worth 30% in total, 20% will be allocated to individual performance, with 10% allocated as a group mark. One component is a 20 minute group presentation. The other component is a 1,500 word group report alongside the submission of presentation slides.

On successful completion you will be able to:
• Analyse and explain contemporary theories about the nature and processes of leading.
• Investigate and argue the differences between leading and managing, and critically analyse how they complement one another, both as an individual and as part of a team.

Leadership Development Plan

Assessment Type [1]: Plan
Indicative Time on Task [2]: 30 hours
Due: **Week 12**
Weighting: **50%**

This assessment is worth 50% in total. It is a 2,000 word individual development plan, with an appendix of completed individual questionnaires / activity worksheets.

On successful completion you will be able to:

- Investigate and argue the differences between leading and managing, and critically analyse how they complement one another, both as an individual and as part of a team.
- Create and critically appraise a personal leadership development plan.

Participation in Class Discussion and Activities

Assessment Type [1]: Participatory task
Indicative Time on Task [2]: 20 hours
Due: **Week 1 to 13**
Weighting: **20%**

Class participation will be monitored throughout the unit and is worth 20%. Marks will be allocated for participation in class discussions, forum posts, and workshop activities, including a 4 to 5 minute reflective video presentation.

On successful completion you will be able to:

- Analyse and explain contemporary theories about the nature and processes of leading.
- Investigate and argue the differences between leading and managing, and critically analyse how they complement one another, both as an individual and as part of a team.

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Required text	Northouse, P.G. (2020) *Introduction to Leadership: Concepts and Practice* (5th edition) SAGE Publishing
Unit web page	The web page for this unit can be found at: https://ilearn.mq.edu.au/login/
Technology Used and Required	Students are required to have access to a personal computer and familiarise themselves with iLearn (https://ilearn.mq.ed u.au/login/). iLearn will be used to post lecture slides, assessment details, student grades and as a means of communication between staff members and students.
Delivery Format and Other Details	The timetable for classes can be found on the University web site at: http://www.timetables.mq.edu.au/
Recommended readings	Recommended readings are provided via the links on the iLearn Unit page
Inherent Requirements	All students or members are expected to attend and present in the "Assessment Task 2 Group Presentation"

Unit Schedule

Please see iLearn.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study

- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes since First Published

Date	Description
06/07/2022	Updated late assessment policy statement