MGMT3020

PACE: Management Project

Session 2, Online-scheduled-weekday 2022

Department of Management

Contents

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General Information

Unit convenor and teaching staff
Unit Convenor
Deborah Howlett
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4ER Room 620
Available via appointment or Zoom

Credit points
10

Prerequisites
20cp at 2000 level including ((MGMT2010 or BBA310) and MGMT2018)

Corequisites
MGMT3051

Co-badged status

Unit description
By working on a management-based group project, this unit is designed to provide students with the opportunity to extend, but most importantly to apply, the knowledge and skills that they have gained throughout their Bachelor of Commerce (Management major) degree. The aim of the project is to provide a solution to a problem set by an industry partner, such as a not-for-profit organisation, government agency or for-profit organisation, and to present the solution to an organisation representative at the end of the session. The challenge set by the partner could be, but not limited to, leadership challenges, organisational restructures, and business modelling. It is expected that students will liaise with the industry partner throughout the session to ensure they are working effectively towards the end goal. Students will gain an insight into organisations and be able to contextualise the course's learning outcomes in the final management project. Students will be assessed on a reflective journal, and on both the written and oral components of their reports.
Visit Employability Connect for important information on this unit.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Assess the nature of project management issues and the environment in which they are generated and recommend strategic management solutions.

ULO2: Apply and communicate principles of consultancy management to a range of management issues.

ULO3: Analyse and apply management and leadership knowledge and theory to reviewing strategic management within an organisation.

ULO4: Work collaboratively within a student group on undertaking, producing and delivering a group project.

General Assessment Information

Late Assessment Submission Penalty (written assessments)

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of '0' will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to submit an application for Special Consideration.

Assessment Tasks

Name	Weighting	Hurdle	Due
Individual Presentation	30%	No	Weeks 5-10
Group Presentation	20%	No	Week 12
Reflection	20%	No	Week 13
Group Report	30%	No	Week 13

Individual Presentation

Assessment Type [1]: Presentation
Indicative Time on Task [2]: 15 hours
Due: **Weeks 5-10**
Weighting: **30%**

The initial presentation will be of a 7 minute duration and will occur before the submission of the written report. It will be marked individually and is worth 30%.

On successful completion you will be able to:

- Apply and communicate principles of consultancy management to a range of management issues.

Group Presentation

Assessment Type [1]: Presentation
Indicative Time on Task [2]: 15 hours
Due: **Week 12**
Weighting: **20%**

The second presentation will require each student to synthesise their report as part of a group. The presentation will be no longer than 20 minutes per group. The presentation is worth 20% with artefacts.

On successful completion you will be able to:

- Apply and communicate principles of consultancy management to a range of management issues.
- Work collaboratively within a student group on undertaking, producing and delivering a group project.

Reflection

Assessment Type [1]: Reflective Writing
Indicative Time on Task [2]: 8 hours
Due: **Week 13**
Weighting: **20%**

Students will reflect on target knowledge learnt throughout their program and their own unique experiences within their Group Project. This will be an online reflection exercise.

On successful completion you will be able to:

- Analyse and apply management and leadership knowledge and theory to reviewing strategic management within an organisation.
- Work collaboratively within a student group on undertaking, producing and delivering a

group project.

Group Report

Assessment Type [1]: Report
Indicative Time on Task [2]: 25 hours
Due: **Week 13**
Weighting: **30%**

Each group is required to contribute to a 5000 word group report. It is worth 30% and is marked as a group. As part of the report, there is a peer assessment component.

On successful completion you will be able to:

- Assess the nature of project management issues and the environment in which they are generated and recommend strategic management solutions.
- Analyse and apply management and leadership knowledge and theory to reviewing strategic management within an organisation.
- Work collaboratively within a student group on undertaking, producing and delivering a group project.

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Required Text	None. Readings will be made available on iLearn
Unit Web Page	The web page for this unit can be found at: https://ilearn.mq.edu.au/login/
Technology Used and Required	Students are required to have access to a personal computer with audio and video functions. Access to reliable internet services and sufficient network bandwith to participate in Zoom tutorials as required.
	Students are required to have access to a personal computer and familiarise themselves with iLearn (https://ilearn.mq.edu.au/login/).
	iLearn will be used to post lecture slides, assessment details, student grades and as a means of communication between staff members and students.

Delivery Format and Other Details	The timetable for classes can be found on the University web site at: http://www.timetables.mq.edu.au/
Recommended readings	Recommended readings are provided via the links on the iLearn Unit page
Inherent Requirements	None

Unit Schedule

Please see iLearn.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes since First Published

Date	Description
08/07/2022	Due weeks updated due to a Public Holiday