Contents

General Information 2
Learning Outcomes 2
General Assessment Information 3
Assessment Tasks 3
Delivery and Resources 5
Policies and Procedures 5
Inclusion and Diversity 8
Professionalism 8

Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.
General Information

Unit convenor and teaching staff
Lecturer
Yulia Kharchenko
yulia.kharchenko@mq.edu.au

Philip Chappell
philip.chappell@mq.edu.au

Agnes Bodis
agnes.bodis@mq.edu.au

Credit points
10

Prerequisites
Admission to GradCertTESOL or MAAppLingTESOL or MTransInterMApplingTESOL

Corequisites

Co-badged status

Unit description
Language Teaching Methodologies is a highly practice-focused unit. It focuses on designing and implementing classroom language learning activities and developing the skills and knowledge to teach language skills. The practical sessions classroom management; selecting adequate materials for language teaching and learning. The unit is based on the essential skill of reflection on one's own practice.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO1: Apply current theory and practice of English language teaching to the evaluation, modification and/or design of language learning resources and activities

ULO3: Apply current pedagogical and English language teaching theory to teaching specific groups of language learners
ULO2: Analyse key dimensions of a group of learners to support them appropriately in carrying out language learning tasks and activities

ULO4: Apply principles of reflective practice to the process of language learning task design and language teaching to identify areas for development

ULO5: Demonstrate competence in using various classroom management techniques to manage the classroom learning environment for a range of second language learners

General Assessment Information

All assessment tasks must be submitted in order to be eligible to pass this unit.

Requesting an extension to assignment due date

On occasion, you may be in a situation when you aren't able to submit an assessment task on time. Extensions are only given in special circumstances, by completing a Special Consideration request. For more information on Special Consideration, see https://students.mq.edu.au/study/my-study-program/special-consideration

Late submission of assignments

If you haven’t been approved for an extension and you submit your assessment task late, penalties are applied. You should consult your unit convenor if you are in this position. Late submissions will receive a 5% per day penalty. If you submit the assessment task 10 days or more beyond the due date, without an approved extension, you will be awarded a maximum of 50% of the overall assessment marks. Weekends and public holidays are included.

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microteaching activities</td>
<td>25%</td>
<td>No</td>
<td>Throughout semester</td>
</tr>
<tr>
<td>Evaluating ELT Materials</td>
<td>25%</td>
<td>No</td>
<td>Week 5</td>
</tr>
<tr>
<td>Evaluating ELT</td>
<td>50%</td>
<td>No</td>
<td>Week 13</td>
</tr>
</tbody>
</table>

Microteaching activities

Assessment Type: Participatory task
Indicative Time on Task: 15 hours
Due: Throughout semester
Weighting: 25%

Engagement with the following throughout the session:

- Create and post three short microteaching activities in a video format.
• Complete the preparatory tasks.
• Comment on other students' videos.
• Post reflections.

On successful completion you will be able to:
• Apply current theory and practice of English language teaching to the evaluation, modification and/or design of language learning resources and activities
• Analyse key dimensions of a group of learners to support them appropriately in carrying out language learning tasks and activities
• Apply current pedagogical and English language teaching theory to teaching specific groups of language learners
• Apply principles of reflective practice to the process of language learning task design and language teaching to identify areas for development
• Demonstrate competence in using various classroom management techniques to manage the classroom learning environment for a range of second language learners

Evaluating ELT Materials
Assessment Type ¹: Report
Indicative Time on Task ²: 15 hours
Due: Week 5
Weighting: 25%

Develop a coursebook evaluation checklist and evaluate ELT tasks/activities.

On successful completion you will be able to:
• Apply current theory and practice of English language teaching to the evaluation, modification and/or design of language learning resources and activities
• Analyse key dimensions of a group of learners to support them appropriately in carrying out language learning tasks and activities
• Demonstrate competence in using various classroom management techniques to manage the classroom learning environment for a range of second language learners

Evaluating ELT
Assessment Type ¹: Reflective Writing
Indicative Time on Task ²: 20 hours
Evaluation of your own teaching - plan, conduct, reflect and critique. Submit a video and a reflective report/commentary.

On successful completion you will be able to:

- Analyse key dimensions of a group of learners to support them appropriately in carrying out language learning tasks and activities
- Apply current pedagogical and English language teaching theory to teaching specific groups of language learners
- Apply principles of reflective practice to the process of language learning task design and language teaching to identify areas for development
- Demonstrate competence in using various classroom management techniques to manage the classroom learning environment for a range of second language learners

1 If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

The unit is taken online and all resources are available on the iLearn site.

**Policies and Procedures**

Macquarie University policies and procedures are accessible from [Policy Central](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
Assessment Procedure
Complaints Resolution Procedure for Students and Members of the Public
Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

All assessment tasks must be attempted in order to pass the unit.

Requesting an extension to assignment due date

On occasion, you may be in a situation when you aren’t able to submit an assessment task on time. Extensions are only given in special circumstances, by completing a Special Consideration request. For more information on Special Consideration, see https://students.mq.edu.au/study/my-study-program/special-consideration

Late submission of assignments

If you haven’t been approved for an extension and you submit your assessment task late, penalties are applied. You should consult your unit convenor if you are in this position. Late submissions will receive a 5% per day penalty. If you submit the assessment task 10 days or more beyond the due date, without an approved extension, you will be awarded a maximum of 50% of the overall assessment marks. Weekends and public holidays are included.
Student Support

Macquarie University provides a range of support services for students. For details, visit [http://students.mq.edu.au/support/](http://students.mq.edu.au/support/)

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- **Workshops**
- **Chat with a WriteWISE peer writing leader**
- **Access StudyWISE**
- **Upload an assignment to Studiosity**
- **Complete the Academic Integrity Module**

The Library provides online and face to face support to help you find and use relevant information resources.

- **Subject and Research Guides**
- **Ask a Librarian**

Student Services and Support

Macquarie University offers a range of **Student Support Services** including:

- **IT Support**
- **Accessibility and disability support** with study
- **Mental health support**
- **Safety support** to respond to bullying, harassment, sexual harassment and sexual assault
- **Social support including information about finances, tenancy and legal issues**
- **Student Advocacy** provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via [AskMQ](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/), or contact [Service Connect](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University’s IT, you must adhere to the [Acceptable Use of IT Resources Policy](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/). The policy applies to all who connect to the MQ network including students.
Inclusion and Diversity

Social inclusion at Macquarie University is about giving everyone who has the potential to benefit from higher education the opportunity to study at university, participate in campus life and flourish in their chosen field. The University has made significant moves to promote an equitable, diverse and exciting campus community for the benefit of staff and students. It is your responsibility to contribute towards the development of an inclusive culture and practice in the areas of learning and teaching, research, and service orientation and delivery. As a member of the Macquarie University community, you must not discriminate against or harass others based on their sex, gender, race, marital status, carers' responsibilities, disability, sexual orientation, age, political conviction or religious belief. All staff and students are expected to display appropriate behaviour that is conducive to a healthy learning environment for everyone.

Professionalism

In the Faculty of Medicine, Health and Human Sciences, professionalism is a key capability embedded in all our courses.

As part of developing professionalism, students are expected to attend all small group interactive sessions. As an adult learner, we respect your decision to choose how you engage with your learning, but we would remind you that the learning opportunities we create for you have been done so to enable your success, and that by not engaging you may impact your ability to successfully complete this unit. We equally expect that you show respect for the academic staff who have worked hard to develop meaningful activities and prioritise your learning by communicating with them in advance if you are unable to attend a small group interactive session.

Another dimension of professionalism is having respect for your peers. It is the right of every student to learn in an environment that is free of disruption and distraction. Please arrive to all learning activities on time, and if you are unavoidably detained, please join activity as quietly as possible to minimise disruption. Phones and other electronic devices that produce noise and other distractions must be turned off prior to entering class. Where your own device (e.g., laptop) is being used for class-related activities, you are asked to close down all other applications to avoid distraction to you and others. Please treat your fellow students with the utmost respect. If you are uncomfortable participating in any specific activity, please let the relevant academic know.