ARTX3500

Arts Capstone

Session 1, Online-flexible 2023

Arts Faculty level units

Contents

Disclaimer

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General Information

Unit convenor and teaching staff
Convenor
James Mackenzie
james.mackenzie@mq.edu.au
By appointment

Credit points
10

Prerequisites
170cp at 1000 level or above

Corequisites

Co-badged status

Unit description
This unit aims to facilitate a successful transition from university life to the next stage of your career, profession or future research. Through participation in a series of interdisciplinary simulated scenarios and real world challenges, students will further develop and practice different types of transferable skills and apply major discipline concepts in an interdisciplinary context. There will be focus on the skills of leadership, mentoring, design thinking and entrepreneurship.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Reflect on and integrate their learning experiences and skills development through the completion of an intergrative portfolio.

ULO2: Evaluate personal achievements and capabilities for a range of careers or future study.

ULO3: Use creative ways to showcase how the Bachelor of Arts has prepared you for a range of employment opportunities and further study or research.

ULO4: Demonstrate the ability to mentor others and evaluate and articulate the

principles of leadership in their disciplinary context

General Assessment Information

This unit is worth 10 credit points which equates to 150 hours of work; therefore, you should expect to commit an average of 12 hours of your time per week to this unit including all scheduled and unscheduled activities as well as preparing and executing the assessment tasks.

ARTS/ARTX3500 is a **Pass/Fail unit,** which means that all students will receive either "S" for satisfactory or "F" for fail as their final result. However, marks will be awarded for each assignment. If students score 51% or higher overall they will be awarded an "S" for the unit.

This unit requires extensive collaboration and teamwork. The Mentoring assessment will require you to mentor students from ARTS/ARTX1000. The Digital Presentation will require you to prepare a pitch as a group. Please be prepared to communicate regularly with your mentees and group members once the census date has passed and the allocations are made.

Full details about the assessments will be provided on the unit iLearn site and in class.

Late submission penalty

The University's late submission policy is as follows: *Unless a Special Consideration request has been submitted and approved,* ***a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted***, *up until the 7th day (including weekends). After the 7th day, a mark of '0' (zero) will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical issue.*

This late penalty will apply to written reports and recordings only. ***Late submission of time sensitive tasks*** *(such as tests/exams, performance assessments/presentations, scheduled practical assessments/labs)* ***will be addressed by the unit convenor in a Special consideration application****. Special consideration outcome may result in a new question or topic.*

As per the policy, assignments submitted <u>more than</u> 7 days after the deadline without approved Special Consideration will not be accepted. Students who submit assignments up to 7 days after the deadline without approved Special Consideration will receive a late penalty.

Assessment Tasks

Name	Weighting	Hurdle	Due
Disciplinary Leadership	35%	No	Wednesday 29/03/23 23:55pm
Mentoring Reflection	15%	No	Wednesday 17/05/23 23:55pm
Digital Presentation	30%	No	Wednesday 24/05/23 23:55pm
Disciplinary Commentary	20%	No	Wednesday 24/05/23 23:55pm

Disciplinary Leadership

Assessment Type [1]: Case study/analysis
Indicative Time on Task [2]: 40 hours
Due: **Wednesday 29/03/23 23:55pm**
Weighting: **35%**

Write a case study on a significant leader in your disciplinary field

On successful completion you will be able to:
- Reflect on and integrate their learning experiences and skills development through the completion of an intergrative portfolio.
- Evaluate personal achievements and capabilities for a range of careers or future study.
- Demonstrate the ability to mentor others and evaluate and articulate the principles of leadership in their disciplinary context

Mentoring Reflection

Assessment Type [1]: Reflective Writing
Indicative Time on Task [2]: 20 hours
Due: **Wednesday 17/05/23 23:55pm**
Weighting: **15%**

A reflection on your experience mentoring in ARTS3500

On successful completion you will be able to:
- Evaluate personal achievements and capabilities for a range of careers or future study.
- Demonstrate the ability to mentor others and evaluate and articulate the principles of leadership in their disciplinary context

Digital Presentation

Assessment Type [1]: Presentation
Indicative Time on Task [2]: 30 hours
Due: **Wednesday 24/05/23 23:55pm**
Weighting: **30%**

As a group working in individual disciplinary contexts, create a solution to a given scenario and present this as a recorded presentation in a pitch format.

On successful completion you will be able to:

- Reflect on and integrate their learning experiences and skills development through the completion of an intergrative portfolio.
- Evaluate personal achievements and capabilities for a range of careers or future study.
- Use creative ways to showcase how the Bachelor of Arts has prepared you for a range of employment opportunities and further study or research.

Disciplinary Commentary

Assessment Type [1]: Report
Indicative Time on Task [2]: 15 hours
Due: **Wednesday 24/05/23 23:55pm**
Weighting: **20%**

Using research from your disciplinary major, write a report on how your discipline has contributed to the solution in assessment 1

On successful completion you will be able to:

- Reflect on and integrate their learning experiences and skills development through the completion of an intergrative portfolio.
- Evaluate personal achievements and capabilities for a range of careers or future study.

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

A 1.5 hour lecture will be delivered on campus from 11am-12:30pm from weeks 1-7. This lecture will be live-streamed simultaneously via Echo360 (follow the Echo link on the unit iLearn site). A recording of the lecture will also be made available for later viewing.

'In Person Scheduled' and 'Online Scheduled' students will attend a weekly tutorial class, either on campus or via Zoom. Prior to attending the tutorial, students will be required to complete preparation activities (see the unit iLearn site each week for details). Fully online (external and OUA) students will also be given access to relevant materials, and will be able to interact with staff and peers via asynchronous online activities each week. There are no scheduled tutorials for fully online students.

Unit Schedule

Please note that the schedule may be subject to change during the semester.

Week	Lecture	Tutorial	Assessment Tasks
1	Unit Introduction	Unit introduction	
2	Mentoring and Leadership	Skills: Mentoring and Leadership	
3	Design Thinking and Entrepreneurship	Skills: Design Thinking and Entrepreneurship	
4	Design Thinking and Entrepreneurship	Skills: Design Thinking and Entrepreneurship; Mentor to Mentee Allocation Process	
5	Project Management and Planning	Skills: Project Management and Planning; Mentoring Task	
6	Liveability	Liveability; Skills: Reflective Thinking	**Leadership Case Study Analysis due 23:55pm on 29/03/2023**
7	Liveability and Indigenous Studies	Disciplinary Perspectives: Indigenous Studies; Skills: Engage Skills; Mentoring Task	
8		Disciplinary Perspectives: Sociology; Skills: Communicate	
9		Disciplinary Perspectives: Criminology; Mentoring Task	
10		Disciplinary Perspectives: Geography and Planning; Next Stage Resources: MQ Careers	
11		Disciplinary Perspectives: Creative Writing; Next Stage Resources: Career Planner	**Mentoring Activity Reflection due 23:55pm on 17/05/2023**
12		Disciplinary Perspectives: Modern History; Next Stage Resources: Evidencing Transferable Skills	**Group Presentation / Pitch and Disciplinary Commentary due 23:55pm on 24/05/2023**
13		Pitch week	

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues
- Student Advocacy provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/ offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

The unit now has different ULOs and the assessments have been changed to reflect these.