General Information

Unit convenor and teaching staff
Unit Convenor
Jasna Novak Milic
jasna.novakmilic@mq.edu.au
Contact via jasna.novakmilic@mq.edu.au
25 Wally's Walk, B321
Thursdays, 12 pm - 1 pm

Credit points
10

Prerequisites
CRO150 or CROA1010

Corequisites

Co-badged status

Unit description
This unit seeks to further develop students’ skills in reading, writing, speaking and comprehension. The unit provides the framework students can build upon to communicate effectively in Croatian and to immerse themselves in contemporary Croatian culture. Working towards levels A2 in the CEFR. Students with basic knowledge of Croatian are encouraged to enrol.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO1: Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Croatian language.
ULO2: Identify, describe and evaluate some aspects of Croatian-speaking cultures and societies.
ULO3: Identify, evaluate and deploy the grammatical structures of Croatian at elementary level.
ULO4: Apply relevant language conventions to create meaningful intercultural encounters.

ULO5: Demonstrate an awareness of some language and language use, in both Croatian and in English.

General Assessment Information

Late Assessment Submission Penalty

Unless a Special Consideration request has been submitted and approved, a **5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted**, up until the 7th day (including weekends). After the 7th day, a mark of ‘0’ (zero) will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical issue.

This late penalty will apply to non-timed sensitive assessment (incl essays, reports, posters, portfolios, journals, recordings etc). **Late submission of time sensitive tasks (such as tests/exams, performance assessments/presentations, scheduled practical assessments/labs etc) will only be addressed by the unit convenor in a Special consideration application. Special Consideration outcome may result in a new question or topic.**

To be very clear:

- Unless you have applied for special consideration and had your application approved, for each day your assignment is late, 5 marks will be deducted. For example, if you submit your assignment 7 days late, 35 marks will be deducted.
- If your assignment is more than 7 days late (including weekends), you will get 0 marks for your assignment.

These are serious penalties that will substantially alter your final grade and even determine whether you pass or fail this unit. Please make every effort to submit your assignment by the due date.

If you find you cannot submit your assignment on time, please apply for Special Consideration through AskMQ. Make sure you read Macquarie University’s policy regarding Special Consideration requests before you apply: [https://students.mq.edu.au/study/assessment-exams/special-consideration](https://students.mq.edu.au/study/assessment-exams/special-consideration)

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online quiz</td>
<td>30%</td>
<td>No</td>
<td>23:55 07/08/2023; 23:55 28/08/2023; 23:55 09/10/2023</td>
</tr>
<tr>
<td>Assessment Type</td>
<td>Weighting</td>
<td>Hurdle</td>
<td>Due</td>
</tr>
<tr>
<td>-----------------------</td>
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<td>------------------------------</td>
</tr>
<tr>
<td>Written Assignment</td>
<td>20%</td>
<td>No</td>
<td>23:55 11/09/2023; 23:55 23/10/2023</td>
</tr>
<tr>
<td>Oral Presentation</td>
<td>20%</td>
<td>No</td>
<td>16:00 26/10/2023; 18:00 30/10/2023</td>
</tr>
<tr>
<td>Final test online</td>
<td>30%</td>
<td>No</td>
<td>16:00 02/11/2023</td>
</tr>
</tbody>
</table>

**Online quiz**

Assessment Type: Quiz/Test

Indicative Time on Task: 3 hours

Due: 23:55 07/08/2023; 23:55 28/08/2023; 23:55 09/10/2023

Weighting: 30%

This assessment task will be delivered in separate online quizzes. Quizzes consist of both closed (e.g. multiple-choice, matching) and open type questions (e.g. filling the gaps, short answer) and are based on the unit content covered online.

On successful completion you will be able to:

- Identify, evaluate and deploy the grammatical structures of Croatian at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Croatian and in English.

**Written Assignment**

Assessment Type: Problem set

Indicative Time on Task: 3 hours

Due: 23:55 11/09/2023; 23:55 23/10/2023

Weighting: 20%

This assessment will be delivered in separate assignments. Students will need to answer a set of questions based on the lecture content covered online.

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Croatian language.
Identify, evaluate and deploy the grammatical structures of Croatian at elementary level.
Apply relevant language conventions to create meaningful intercultural encounters.
Demonstrate an awareness of some language and language use, in both Croatian and in English.

Oral Presentation
Assessment Type 1: Presentation
Indicative Time on Task 2: 2 hours
Due: 16:00 26/10/2023; 18:00 30/10/2023
Weighting: 20%

Oral Presentation is to be delivered in the end of the term online. Students are required to prepare a short speech on a familiar topic in advance and present it. In the second part of the presentation, students will need to answer several simple questions asked by the examiner and/or peers.

On successful completion you will be able to:
• Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Croatian language.
• Identify, describe and evaluate some aspects of Croatian-speaking cultures and societies.
• Apply relevant language conventions to create meaningful intercultural encounters.
• Demonstrate an awareness of some language and language use, in both Croatian and in English.

Final test online
Assessment Type 1: Quiz/Test
Indicative Time on Task 2: 2 hours
Due: 16:00 02/11/2023
Weighting: 30%

This final test assesses the content of the whole unit and consists of both closed (e.g. multiple-choice, matching) and open type questions (e.g. filling the gaps, short answer). It also includes reading comprehension and writing section. Students will complete their final test online.

On successful completion you will be able to:
• Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Croatian language.
• Identify, evaluate and deploy the grammatical structures of Croatian at elementary level.
• Apply relevant language conventions to create meaningful intercultural encounters.
• Demonstrate an awareness of some language and language use, in both Croatian and in English.

1 If you need help with your assignment, please contact:
   • the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
   • the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

**TIMETABLE**
For current updates, lecture times and classrooms please consult the MQ Timetables website: [http://www.timetables.mq.edu.au](http://www.timetables.mq.edu.au).

**REQUIRED TEXTBOOKS**


All unit texts/materials will be available for purchase from the [Croatian Studies Foundation](https://www.croatianstudiesfoundation.org).

**TECHNOLOGY USED AND REQUIRED**

**Online Unit**
*Login* is via: [https://ilearn.mq.edu.au/](https://ilearn.mq.edu.au/)

*Is my unit in iLearn?* [https://unitguides.mq.edu.au/ilearn_unit_status/](https://unitguides.mq.edu.au/ilearn_unit_status/) to check when your online unit will become available.

**Technology**
Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.

For students attending classes on campus we strongly encourage that you bring along your own laptop computer, ready to work with activities in your online unit. The preferred operating system is Windows 10.
Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required. If applicable, students are required to download the relevant language package prior to Week 2.

Please contact your course convenor before the end of Week 1 if you do not have a suitable laptop (or tablet) for in-class use.

- For central technical support go to: http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/
- For student quick guides on the use of iLearn go to: https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students

## Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Content</th>
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</thead>
</table>
| 1    | 24/07 – 30/07  | Revision 1-8
Unit 9: Moja kućica, moja slobodica                                      |
| 2    | 31/08 – 06/08  | Unit 9: Moja kućica, moja slobodica
Unit 10: Slobodno vrijeme                                                  |
| 3    | 07/08– 13/08   | Unit 10: Slobodno vrijeme                                                 |
| 4    | 14/08 – 20/08  | Unit 11: Planovi i pokloni                                                |
| 5    | 21/08 – 27/08  | Unit 11: Planovi i pokloni
Unit 12: S kim ideš na more?                                               |
| 6    | 28/08 – 03/09  | Unit 12: S kim ideš na more?
Unit 13: Gdje je vaša zemlja?                                             |
| 7    | 04/09 – 10/09  | Unit 13: Gdje je vaša zemlja                                              |
|      | (11/09 – 24/09)| Recess                                                                  |
| 8    | 25/09 – 01/10  | Revision 1-13
Unit 14: Pet do dvanaest                                                  |
| 9    | 02/10 – 08/10  | Unit 14: Pet do dvanaest
(Labor Day 02/10 - no class)                                              |
| 10   | 09/10 – 15/10  | Unit 14: Pet do dvanaest
Unit 15: Opet bismo posjetili Hrvatsku                                    |
| 11   | 16/10 – 22/10  | Unit 15: Opet bismo posjetili Hrvatsku                                   |
Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing an
d maths support, academic skills development and wellbeing consultations.

Student Support
Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre
The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support
Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues
- Student Advocacy provides independent advice on MQ policies, procedures, and processes

Student Enquiries
Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help
For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University’s IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.
Common European Framework of Reference (CEFR)

This unit provides advanced learners with the opportunity to work towards language skills at level A2, the second level on the six-level scale of competence laid down in the Common European Framework of Reference for Languages (CEFR). Through engagement with the Croatian language in a range of contexts, the unit invites you to develop the ability to

- understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment).
- communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters.
- describe in simple terms aspects of their background, immediate environment and matters in areas of immediate need.