



# G MBA8034

## Manage the Risks

Coursera term 1, Online-scheduled-weekday 2023

*Department of Accounting and Corporate Governance*

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#### **Disclaimer**

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## General Information

Unit convenor and teaching staff

Professor

Elizabeth Sheedy

[elizabeth.sheedy@mq.edu.au](mailto:elizabeth.sheedy@mq.edu.au)

Credit points

5

Prerequisites

Admission to GMBA or GradCertGlobalBusPrac

Corequisites

Co-badged status

Unit description

The purpose of risk management is the creation and protection of value. It improves performance, encourages innovation and supports the achievement of objectives. Risk management refers to activities that direct and control an organisation in terms of risk, including the identification, analysis, treatment, monitoring and communication of risk. This unit addresses all these elements but has a particular focus on how to influence stakeholders and communication practices to help overcome the biases and blind spots that frequently impede effective risk management. The risk framework is applied to a range of risks (e.g. financial, operational, conduct, strategic) and contexts. It also addresses the systems of risk governance in an organisation to ensure that risk management is effective, with a special focus on the role of the board.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

**ULO1:** Apply a risk management framework to a range of risks and business contexts

**ULO2:** Analyse governance structures for ensuring that an organisation meets its objectives

**ULO3:** Effectively communicate complex risk management ideas, information and recommendations to a business audience

## General Assessment Information

### General Assessment Information

#### Late submissions of assessments

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of '0' will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to submit an application for [Special Consideration](#).

Submission time after the due date (including weekends)	Penalty (% of available assessment task mark)	Example: for a non-timed assessment task marked out of 30
< 24 hours	5%	5% x 30 marks = 1.5 mark deduction
24-48 hours	10%	10% x 30 marks = 3 mark deduction
48-72 hours	15%	15% x 30 marks = 4.5 mark deduction
72-96 hours	20%	20% x 30 marks = 6 mark deduction
> 7 calendar days	100%	Assignment won't be accepted

#### Special Consideration

To request an extension on the due date/time for a timed or non-timed assessment task, you must submit a Special Consideration application. An application for Special Consideration does not guarantee approval.

The approved extension date for a student becomes the new due date for that student. The late submission penalties above then apply as of the new due date

#### Word limits

Anything beyond a stated assessment word limit (other than your reference list) may not be marked. Seek any further clarification from the unit convenor.

#### Submission

You will submit your assessment tasks via your online unit on Coursera.

For individual submissions, please use the following naming convention for your file:

**lastname-firstname-GMBAxxx-A1.\***

**lastname-firstname-GMBAxxx-A2.\***

For group submissions, please use the following naming convention for your file:

**team-number-GMBAxxx-A1.\***

**team-number-GMBAxxx-A2.\***

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### **Formatting instructions**

These instructions pertain only to written assignments. In the case of other formats (e.g., slide decks) specific formatting instructions may apply. Written assignments should be in 11 point Arial font with 1.5 line spacing. Each page of the report should be numbered and have at minimum 2.5 cm margins from the left and right edges and top and bottom of the page. The word count is strictly enforced. The actual word length of the document, not including references or appendices, should be clearly stated on the title page of the report. Written assignments should have the following structure:

1. A title page with the question, your student name and student number, word count of the text
2. The body of the report structured with paragraphs and with appropriate headings and citations, with page numbers.
3. Complete reference list of material cited in the text.

PDF file format is advised.

### **Referencing**

Please use the American Psychological Association (APA) 6th edition reference style. This means that when referring to an article or book etc, you indicate the author's name followed by the year of publication (Jones, 1989). For multiple authors include all names (Jones, Smith, & Wilson, 1990). If you use a direct quote put the quoted words in "quotation marks" and include the page number with the reference (Jones, 1989, p. 76). A reference list should be presented in alphabetical order at the end of the paper. Further information on APA style is available at <http://li.bguides.mq.edu.au/content.php?pid=85232&sid=634282>

### **Commercial in Confidence**

Please note that you must not disclose any information marked 'Commercial in Confidence' without permission from the party who supplied it (e.g., your current or previous employer, customers, etc.).

## Assessment Tasks

Name	Weighting	Hurdle	Due
<a href="#"><u>Discussion Forum Contribution: Debate and Dialogue</u></a>	15%	No	Weekly, in relevant week.
<a href="#"><u>Improving risk governance</u></a>	50%	No	End Week 6
<a href="#"><u>Risk Presentation</u></a>	35%	No	End Week 3

### Discussion Forum Contribution: Debate and Dialogue

Assessment Type **1**: Debate

Indicative Time on Task **2**: 2 hours

Due: **Weekly, in relevant week.**

Weighting: **15%**

Risk governance professional engagement. 750 words total. In this professional engagement task, you will debate, discuss, and deconstruct the concepts, ideas, and cases explored in the course on a weekly basis in the identified discussion forums.

On successful completion you will be able to:

- Apply a risk management framework to a range of risks and business contexts
- Analyse governance structures for ensuring that an organisation meets its objectives
- Effectively communicate complex risk management ideas, information and recommendations to a business audience

### Improving risk governance

Assessment Type **1**: Project

Indicative Time on Task **2**: 14 hours

Due: **End Week 6**

Weighting: **50%**

Length: 1,200 words (excl. references) + 2 min video presentation Format: Team report and video presentation Task type: Group Task: In this assignment, you will be asked to analyse the governance and risk management maturity of an organisation and recommend improvements (report 1,200 words), and influence others in an organisation for better risk governance (video presentation of 2 mins).

On successful completion you will be able to:

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- Effectively communicate complex risk management ideas, information and recommendations to a business audience

## Risk Presentation

Assessment Type <sup>1</sup>: Presentation

Indicative Time on Task <sup>2</sup>: 8 hours

Due: **End Week 3**

Weighting: **35%**

Length: 3 - 5 min. presentation Format: Powerpoint and script. Task: In this presentation, you will communicate risk effectively incorporating risk analysis and visualisation.

On successful completion you will be able to:

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<sup>1</sup> If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

<sup>2</sup> Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

## Delivery and Resources

### Required text

Sheedy, E. Risk Governance. Biases, Blindspots and Bonuses. Routledge Contemporary Corporate Governance. ISBN978-0-367-64265-5

You will need a copy of this book to successfully complete the unit. If you're in the Sydney area, there are copies available in the university library (North Ryde campus only).

## Delivery method

This unit will be delivered entirely online via the Coursera Learning Management System. Access to a personal computer is required to access the resources and learning materials on Coursera.

## Unit Schedule

Please refer to the timetable information in eStudent or the [GMBA website](#) for Live Event session timings. **Please note:** The teaching schedule is subject to change. Please refer to your Coursera unit for a detailed Live Event schedule.

Live Events will take place via Zoom each week starting in Week 1 and ending in Week 6. The links to the events are available via **Live Events** in the Coursera unit.

You will need to use your Macquarie University student Zoom account to access the Live Events.

Attending the Live Event each week is an opportunity to engage with the unit content, your Unit Convenor, and classmates. Students are strongly advised to attend the Live Events. Recordings of the live events will be made available within 24 hours of the event and can be accessed via the Coursera unit content.

Week	Live Events	Assessments
1	Webinar: Wednesday 11 January 2023 - 8-9 am (AEST)	
2	Webinar: Wednesday 18 January 2023 - 8-9 am (AEST)	
3	Webinar: Wednesday 25 January 2023 - 8-9 am (AEST)	A1 due: 19 January 2023, 11:59pm (AEST)
4	Webinar: Wednesday 1 February 2023 - 8-9 am (AEST)	
5	Webinar: Wednesday 8 February 2023 - 8-9 am (AEST)	
6	Webinar: Wednesday 15 February 2023 - 8-9 am (AEST)	A2 due: 19 February 2023, 11:59pm (AEST)

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

## Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit [ask.mq.edu.au](http://ask.mq.edu.au) or if you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)

## Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)



## Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)
- [Student Advocacy](#) provides independent advice on MQ policies, procedures, and processes

## Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

## IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

## Changes since First Published

Date	Description
03/01/2023	The due dates of A1 and A2 were the wrong way around.