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Disclaimer
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General Information

Unit convenor and teaching staff
Unit Convenor
Joseph McIvor
joseph.mcivor@mq.edu.au
Consultation by appointment over zoom.

Credit points
10

Prerequisites
MGMT1002 or BBA102

Corequisites
MGMT1011 or BBA111

Co-badged status

Unit description
This unit introduces students to the tools of self-reflection in respect of them understanding themselves and the foundations of leadership. Students will develop skills to manage teams and better develop their leadership behaviour capabilities. Additionally, students will be considering the cultural, political, ethical and organisational implications of the ideas and practices of leadership.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO1: Identify and analyse the nature and origins of leadership.
ULO2: Apply self-reflection to leadership challenges.
ULO3: Examine effective practices and strategies to develop sustainable team relationships in a collaborative working environment.
ULO4: Identify and analyse ethical leadership issues in a management context.

General Assessment Information
Late Assessment Submission Penalty (written assessments)
Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of ‘0’ will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to submit an application for Special Consideration.

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essay</td>
<td>40%</td>
<td>No</td>
<td>Week 6</td>
</tr>
<tr>
<td>Written Report and Reflective Writing</td>
<td>60%</td>
<td>No</td>
<td>Week 8 (Self Reflection) and Week 12 (Group Report)</td>
</tr>
</tbody>
</table>

Essay

Assessment Type 1: Essay
Indicative Time on Task 2: 20 hours
Due: Week 6
Weighting: 40%

Students will write an essay of up to 2,000 words on leadership.

On successful completion you will be able to:

- Identify and analyse the nature and origins of leadership.
- Identify and analyse ethical leadership issues in a management context.

Written Report and Reflective Writing

Assessment Type 1: Project
Indicative Time on Task 2: 40 hours
Due: Week 8 (Self Reflection) and Week 12 (Group Report)
Weighting: 60%

This task will have two parts - a group written report and a self reflection task.

The group report is worth 30% and is no more than 2000 words. As part of the report students will undertake a peer assessment component.
The self-reflection task is worth 30%. The self-reflection will be of up to 1,000 words.

On successful completion you will be able to:
- Identify and analyse the nature and origins of leadership.
- Apply self-reflection to leadership challenges.
- Examine effective practices and strategies to develop sustainable team relationships in a collaborative working environment.
- Identify and analyse ethical leadership issues in a management context.

1 If you need help with your assignment, please contact:
- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources
Please see iLearn for further information

Unit Schedule
Please see iLearn for further information

Policies and Procedures
Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:
- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/su
Student Support

It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian
Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues
- Student Advocacy provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.