GMBA8104
Become a Global Citizen
Coursera term 4, Online-scheduled-weekday 2023

Department of Management

Contents

General Information ........................................... 2
Learning Outcomes ......................................... 2
General Assessment Information ......................... 3
Assessment Tasks ........................................... 3
Delivery and Resources .................................... 4
Unit Schedule .................................................. 5
Policies and Procedures .................................... 5

Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.
General Information

Unit convenor and teaching staff
Frances Chang
frances.chang@mq.edu.au

Credit points
5

Prerequisites
Admission to GMBA or GradCertGlobalBusPrac

Corequisites

Co-badged status

Unit description
Businesses and organisations everywhere are facing challenges and finding opportunities brought about by a globalised business environment and an increasingly diverse workforce. It is imperative that business managers develop a high level of cultural intelligence to effectively manage diverse workforce and interact with stakeholders across cultures. Learning how to be a culturally intelligent manager is a key future-focused capability required of every leader. This unit develops future business leaders' cultural intelligence through a series of structured learning activities with real world case studies and assessments. Students will develop their cultural intelligence, gain practical skills in diversity management, and develop global perspectives in business and personal communication and decision making. Particular focus is placed on the skills and knowledge that equip business leaders to make sense of a wide variety of attitudes, values, norms, beliefs and perceptions from individuals with different cultural backgrounds and the cultural sensitivity that business leaders need to acquire to effectively manage self and others in a globalised business environment.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO1: Critically evaluate the key components of cultural intelligence and its role in affecting business and personal communication and decision making.
ULO2: Develop strategies of acquiring cultural intelligence and applying it in a variety of
business contexts when managing self and others.

**ULO3:** Develop global perspectives and cultural sensitivity in managing diversity and interacting across cultures.

### General Assessment Information

**Late submissions of assessments**

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of ‘0’ will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to submit an application for Special Consideration.

**Special Consideration** To request an extension on the due date/time for a timed or non-timed assessment task, you must submit a Special Consideration application. An application for Special Consideration does not guarantee approval.

The approved extension date for a student becomes the new due date for that student. The late submission penalties above then apply as of the new due date.

**Word limits** Anything beyond a stated assessment word limit (other than your reference list) may not be marked. Seek any further clarification from the unit convenor.

### Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diversities and affinities</td>
<td>40%</td>
<td>No</td>
<td>Week 3</td>
</tr>
<tr>
<td>Cultural intelligence in organisations</td>
<td>60%</td>
<td>No</td>
<td>Week 6</td>
</tr>
</tbody>
</table>

**Diversities and affinities**

**Assessment Type 1:** Reflective Writing

**Indicative Time on Task 2:** 8 hours

**Due:** Week 3

**Weighting:** 40%

Length: max 1,000 words (excl. references) Task type: Reflective writing Groupwork: No Task: In this assignment, you will be asked to reflect on the diversities and affinities in your environment. Please refer to the section Resources - Assessment Information in your online unit for detailed
information on this assignment as well as the marking criteria.

On successful completion you will be able to:

- Critically evaluate the key components of cultural intelligence and its role in affecting business and personal communication and decision making.

Cultural intelligence in organisations

Assessment Type: Case study/analysis
Indicative Time on Task: 16 hours
Due: Week 6
Weighting: 60%

Length: max 1,800 - 2,000 words (excl. references) Task type: Case study/analysis Groupwork: No Task: In this assignment, you will analyse how cultural intelligence can be leveraged by an individual and an organisation Please refer to the section Resources - Assessment Information in your online unit for detailed information on this assignment as well as the marking criteria.

On successful completion you will be able to:

- Develop strategies of acquiring cultural intelligence and applying it in a variety of business contexts when managing self and others.
- Develop global perspectives and cultural sensitivity in managing diversity and interacting across cultures.

1 If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Please refer to the unit content on Coursera.
Unit Schedule

Refer to the timetable information on the GMBA website or MQ Timetable Portal for Live Event session timings. Please note the timetable can be subject to change. See your Coursera unit for a detailed Live Event schedule.

Live Events will take place via Zoom each week starting in Week 1 and ending in Week 6. The links to the events will be active from 10 minutes prior to the scheduled time and are available via Live Events in the left-hand navigation menu in your Coursera unit.

You will need to use your Macquarie University student Zoom account to access the Live Events.

Attending the Live Event each week is an opportunity to engage with the unit content, your Unit Convenor, and classmates. Students are strongly advised to attend the Live Events. Recordings will be made available in the unit contents on Coursera shortly after the event.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the
University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues
- Student Advocacy provides independent advice on MQ policies, procedures, and processes
Student Enquiries
Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help
For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University’s IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.