# Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Information</td>
<td>2</td>
</tr>
<tr>
<td>Learning Outcomes</td>
<td>2</td>
</tr>
<tr>
<td>General Assessment Information</td>
<td>3</td>
</tr>
<tr>
<td>Assessment Tasks</td>
<td>3</td>
</tr>
<tr>
<td>Delivery and Resources</td>
<td>6</td>
</tr>
<tr>
<td>Policies and Procedures</td>
<td>6</td>
</tr>
<tr>
<td>Inclusion and Diversity</td>
<td>8</td>
</tr>
<tr>
<td>Professionalism</td>
<td>8</td>
</tr>
<tr>
<td>Changes since First Published</td>
<td>9</td>
</tr>
</tbody>
</table>

## Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.
## General Information

<table>
<thead>
<tr>
<th>Unit convenor and teaching staff</th>
<th>Unit Convenor and Lecturer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agnes Bodis</td>
<td><a href="mailto:agnes.bodis@mq.edu.au">agnes.bodis@mq.edu.au</a></td>
</tr>
<tr>
<td>Lecturer</td>
<td>Yulia Kharchenko</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:yulia.kharchenko@mq.edu.au">yulia.kharchenko@mq.edu.au</a></td>
</tr>
<tr>
<td>Course Director</td>
<td>Philip Chappell</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:philip.chappell@mq.edu.au">philip.chappell@mq.edu.au</a></td>
</tr>
</tbody>
</table>

**Credit points**

10

**Prerequisites**

Admission to GradCertTESOL or MAppLingTESOL or MTransInterMAppLingTESOL or MAppLing

**Corequisites**

**Co-badged status**

**Unit description**

TESOL Methodologies is a highly practice-oriented unit. It focuses on designing and implementing classroom English language learning activities and developing the skills and knowledge to teach language skills, plan effective language lessons and units of work. The practical sessions also cover classroom management; selecting adequate materials for language teaching and learning and assessment. The unit is based on the essential skill of reflective teaching practice and facilitates this through regular microteaching sessions.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at [https://www.mq.edu.au/study/calendar-of-dates](https://www.mq.edu.au/study/calendar-of-dates)

## Learning Outcomes

On successful completion of this unit, you will be able to:

**ULO1**: Apply current theory and practice of English language teaching to the evaluation,
modification and/or design of language learning resources, activities, lessons and units of work to meet the demands of the teaching context

**ULO2:** Apply current pedagogical and English language teaching theory to teaching specific groups of language learners

**ULO3:** Apply principles of reflective practice in using classroom management techniques for diverse learners in a variety of modes

**ULO4:** Demonstrate competence in assessment and feedback literacy as applied in language teaching and in their own learning

**ULO5:** Utilise a range of communication skills to communicate knowledge about TESOL practice in order to solve problems, review and revise resources, and collaborate with peers

### General Assessment Information

#### Requesting an extension to assignment due date

On occasion, you may be in a situation when you aren't able to submit an assessment task on time. Extensions are only given in special circumstances, by completing a Special Consideration request. For more information on Special Consideration, see [https://students.mq.edu.au/study/my-study-program/special-consideration](https://students.mq.edu.au/study/my-study-program/special-consideration)

#### Late submission of assignments

If you haven’t been approved for an extension and you submit your assessment task late, penalties are applied. You should consult your unit convenor if you are in this position. Late submissions will receive a 5% per day penalty. If you submit the assessment task 10 days or more beyond the due date, without an approved extension, you will be awarded a maximum of 50% of the overall assessment marks. Weekends and public holidays are included.

### Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microteaching activities</td>
<td>40%</td>
<td>No</td>
<td>Throughout the semester</td>
</tr>
<tr>
<td>Lesson/Unit plan evaluation task</td>
<td>25%</td>
<td>No</td>
<td>7 May</td>
</tr>
<tr>
<td>Lesson plan with essay</td>
<td>35%</td>
<td>No</td>
<td>7 June</td>
</tr>
</tbody>
</table>

### Microteaching activities

Assessment Type 1: Participatory task
Indicative Time on Task 2: 20 hours
Due: **Throughout the semester**
Weighting: 40%
Engagement with the following throughout the session:

- Create and post three short microteaching activities in a video format.
- Complete the preparatory tasks.
- Comment on other students' videos.
- Post reflections

On successful completion you will be able to:

- Apply current theory and practice of English language teaching to the evaluation, modification and/or design of language learning resources, activities, lessons and units of work to meet the demands of the teaching context
- Apply current pedagogical and English language teaching theory to teaching specific groups of language learners
- Apply principles of reflective practice in using classroom management techniques for diverse learners in a variety of modes
- Demonstrate competence in assessment and feedback literacy as applied in language teaching and in their own learning
- Utilise a range of communication skills to communicate knowledge about TESOL practice in order to solve problems, review and revise resources, and collaborate with peers

Lesson/Unit plan evaluation task

Assessment Type 1: Case study/analysis
Indicative Time on Task 2: 15 hours
Due: 7 May
Weighting: 25%

This task has an oral and written component. Students evaluate a given lesson/unit plan in pairs and submit their suggested modifications to fit the teaching context.

On successful completion you will be able to:

- Apply current theory and practice of English language teaching to the evaluation, modification and/or design of language learning resources, activities, lessons and units
of work to meet the demands of the teaching context

• Apply current pedagogical and English language teaching theory to teaching specific
groups of language learners

• Apply principles of reflective practice in using classroom management techniques for
diverse learners in a variety of modes

• Utilise a range of communication skills to communicate knowledge about TESOL
practice in order to solve problems, review and revise resources, and collaborate with
peers

Lesson plan with essay

Assessment Type 1: Lesson plan
Indicative Time on Task 2: 15 hours
Due: 7 June
Weighting: 35%

Students design a lesson plan suitable for a particular learner group, attach the teaching
resources and write an essay justifying the main features of the lesson plan and their decisions
in the design.

On successful completion you will be able to:

• Apply current theory and practice of English language teaching to the evaluation,
modification and/or design of language learning resources, activities, lessons and units
of work to meet the demands of the teaching context

• Apply current pedagogical and English language teaching theory to teaching specific
groups of language learners

• Demonstrate competence in assessment and feedback literacy as applied in language
teaching and in their own learning

• Utilise a range of communication skills to communicate knowledge about TESOL
practice in order to solve problems, review and revise resources, and collaborate with
peers

1 If you need help with your assignment, please contact:

• the academic teaching staff in your unit for guidance in understanding or completing this
type of assessment

• the Writing Centre for academic skills support.
Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation.

Delivery and Resources

As a student enrolled in this unit, you will engage in a range of online activities, including interactive tasks, readings, videos. Details can be found on the iLearn site for this unit.

Coursebooks


Technology Used

Active participation in the learning activities throughout the unit will require students to have access to a tablet, laptop or similar device. Students who do not own their own laptop computer may borrow one from the university library.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central (https://policies.mq.edu.au)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit [Student Policies (https://students.mq.edu.au/support/study/policies)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central (https://policies.mq.edu.au)](https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/admin/other-resources/student-conduct](https://students.mq.edu.au/admin/other-resources/student-conduct)

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released
directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity
At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

All assessment tasks must be attempted in order to pass the unit.

Requesting an extension to assignment due date
On occasion, you may be in a situation when you aren't able to submit an assessment task on time. Extensions are only given in special circumstances, by completing a Special Consideration request. For more information on Special Consideration, see https://students.mq.edu.au/study/my-study-program/special-consideration

Late submission of assignments
If you haven't been approved for an extension and you submit your assessment task late, penalties are applied. You should consult your unit convenor if you are in this position. Late submissions will receive a 5% per day penalty. If you submit the assessment task 10 days or more beyond the due date, without an approved extension, you will be awarded a maximum of 50% of the overall assessment marks. Weekends and public holidays are included.

Student Support
Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre
The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
Student Services and Support

Macquarie University offers a range of Student Support Services including:

- **IT Support**
- **Accessibility and disability support** with study
- **Mental health support**
- **Safety support** to respond to bullying, harassment, sexual harassment and sexual assault
- **Social support including information about finances, tenancy and legal issues**
- **Student Advocacy** provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University’s IT, you must adhere to the [Acceptable Use of IT Resources Policy](https://unitguides.mq.edu.au/unit_offerings/160222/unit_guide/print). The policy applies to all who connect to the MQ network including students.

Inclusion and Diversity

Social inclusion at Macquarie University is about giving everyone who has the potential to benefit from higher education the opportunity to study at university, participate in campus life and flourish in their chosen field. The University has made significant moves to promote an equitable, diverse and exciting campus community for the benefit of staff and students. It is your responsibility to contribute towards the development of an inclusive culture and practice in the areas of learning and teaching, research, and service orientation and delivery. As a member of the Macquarie University community, you must not discriminate against or harass others based on their sex, gender, race, marital status, carers' responsibilities, disability, sexual orientation, age, political conviction or religious belief. All staff and students are expected to display appropriate behaviour that is conducive to a healthy learning environment for everyone.

Professionalism

In the Faculty of Medicine, Health and Human Sciences, professionalism is a key capability embedded in all our courses.

As part of developing professionalism, students are expected to regularly engage with the weekly learning activities. Some learning activities are recorded (e.g., face-to-face lectures), however you are encouraged to avoid relying upon such material as they do not recreate the
whole learning experience and technical issues can and do occur. As an adult learner, we respect your decision to choose how you engage with your learning, but we would remind you that the learning opportunities we create for you have been done so to enable your success, and that by not engaging you may impact your ability to successfully complete this unit. We equally expect that you show respect for the academic staff who have worked hard to develop meaningful activities and prioritise your learning by communicating with them in advance if you are unable to attend a small group interactive session.

Another dimension of professionalism is having respect for your peers. It is the right of every student to learn in an environment that is free of disruption and distraction. Please arrive to all learning activities on time, and if you are unavoidably detained, please join activity as quietly as possible to minimise disruption. Phones and other electronic devices that produce noise and other distractions must be turned off prior to entering class. Where your own device (e.g., laptop) is being used for class-related activities, you are asked to close down all other applications to avoid distraction to you and others. Please treat your fellow students with the utmost respect. If you are uncomfortable participating in any specific activity, please let the relevant academic know.

**Changes since First Published**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/02/2023</td>
<td>Added the late submission policy.</td>
</tr>
</tbody>
</table>