



PSYO8981

Organisational Psychology Placement A

Session 2, In person-placement, On location 2024

School of Psychological Sciences

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General Information

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By Appointment

Unit Convenor / Academic Lead (Placements)
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By Appointment

Credit points
20

Prerequisites
Admission to MOrgPsych

Corequisites

Co-badged status

Unit description
This unit introduces you to applied practice in organisational psychology. You will develop the skills necessary to assess and engage with individual clients, select psychometric tests, select appropriate interventions, and formulate client reports under the guidance of a supervisor. This practical placement unit is at least 300 placement hours but may be between 300-340 hours workload. You are required to complete at least a thousand hours across all placements in the program to meet accreditation requirements.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Apply evidence-based and scientific methods to professional practice across the

lifespan in empirically valid and culturally responsive ways (Capability 3: Engaged Global Citizen)

ULO2: Employ professional communication skills, in a culturally responsive manner, with a range of socially and culturally diverse clients. (Capability 3: Engaged Global Citizen)

ULO3: Apply advanced psychological knowledge to assessment; intervention design; intervention implementation; and/or evaluation appropriate for the organisation or individual using appropriate methodologies (Capability 2: Psychologist Practitioner)

ULO4: Interpret and communicate findings in oral and written formats, including formal psychological reports, using culturally appropriate language. (Capability 2: Psychologist Practitioner)

ULO5: Demonstrate respect for the skills and contribution of other professionals. Work effectively with a range of professional and support staff in the workplace and communicate and collaborate effectively, within the bounds of ethical and legal requirements. (Capability 4: Professional)

ULO6: Rigorously apply professional practice policies and procedures, including as they relate to referral management and record-keeping, across a range of workplace settings and with recognition of different organisational cultures and practices. (Capability 4: Professional)

ULO7: Engage in self-reflective professional practice, taking account of the impact of their own values and beliefs, and taking appropriate actions as a result. (Capability 2: Psychologist Practitioner)

ULO8: Evaluate the effectiveness of their professional practice, identifying areas for improvement and implementing changes where needed. (Capability 2: Psychologist Practitioner)

ULO9: Critically evaluate contemporary scientific literature to inform practice (Capability 1: Scientist and Scholar)

ULO10: Operate within the boundaries of their professional competence, consult with peers or other relevant sources where appropriate, and refer on to relevant other practitioners where appropriate. (Capability 4: Professional)

ULO11: Apply advanced psychological knowledge of psychological theories and research relevant to the successful functioning of organisations and individuals within organisations; organisational paradigms of workplace and workforce performance; and/or social, political and economic contextual factors that influence workplace design, workforce performance and workforce well-being. (Capability 2: Psychologist Practitioner)

General Assessment Information

PSYO8981 requires the completion of at least 300 placement hours, inclusive of required supervision, documented in a Logbook. The Supervision Agreement must be completed before or at the commencement of the placement and approved by the Placement Education Lead and/or Macquarie University Staff before any placement hours can be accrued.

The MPR needs to be completed for all placements of more than 100 hours. The indicative date for the MPR and placement goals are established and approved at the commencement of the placement with the submission of the Supervision Agreement. During the MPR, your supervisor will provide ratings on your level of goal attainment for the negotiated placement goals.

The EPR is completed at the end of the placement. During the EPR, your supervisor will provide ratings on your level of goal attainment for the negotiated placement goals, provide ratings on your level of competency development across employability and psychological competency areas, comment on your response to supervision, and provide an overall rating of your performance.

At the completion of the EPR, the form needs to be signed by the student and supervisor for submission. Ensure that the total hours allocated in your logbook are the same as the total hours allocated on the completed EPR.

Your placement completion will be assessed and finalised by the Placement Education Lead and/or Macquarie University Staff with the timely submission of all required placement documentation, including Supervision Agreement, Mid-Placement Review, End-Placement Review, and Logbook.

Please refer to the iLearn site for access to all required placement forms - [PSYOPL Organisation al Psychology Placements All placement information 2024](#) and the iLearn site for this unit for further details on assessment requirements.

Grade descriptors and other information concerning grading are contained in the [Macquarie University Assessment Policy](#).

All final grades are determined by a grading committee, in accordance with the Macquarie University Assessment Policy, and are not the sole responsibility of the Unit Convenor or Placement Supervisor.

You will be awarded a final grade corresponding to the grade descriptors specified in the [Assessment Procedure](#) (clause 127 and 128).

To pass this unit, you must demonstrate sufficient evidence of achievement of the unit learning outcomes, meet any ungraded requirements, and achieve a final mark of 50 or greater.

Late Submissions

Unless a Special Consideration request has been submitted and approved, a 5% penalty (OF THE TOTAL POSSIBLE MARK) may be applied each day an assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of '0' will be awarded for that assessment task, even when the assessment is submitted. Submission time for all written

assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For example:

Number of days (hours) late	Total Possible Marks	Deduction	Raw mark	Final mark
1 day (1-24 hours)	100	5	75	70
2 days (24-48 hours)	100	10	75	65
3 days (48-72 hours)	100	15	75	60
7 days (144-168 hours)	100	35	75	40
>7 days (>168 hours)	100	-	75	0

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to submit an application for Special Consideration.

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Mid-Placement Review (MPR)</u>	0%	No	11:55pm within 7 days of the completion of the MPR.
<u>Placement Logbook</u>	10%	Yes	Final logbook with EPR.
<u>End of Placement Review (EPR)</u>	60%	No	11:55pm within 7 days of the completion of the EPR.
<u>Placement Portfolio</u>	30%	Yes	2024-10-26

Mid-Placement Review (MPR)

Assessment Type ¹: Work-integrated task

Indicative Time on Task ²: 5 hours

Due: **11:55pm within 7 days of the completion of the MPR.**

Weighting: **0%**

This is a formative mid-placement assessment of competency.

On successful completion you will be able to:

- Apply evidence-based and scientific methods to professional practice across the lifespan in empirically valid and culturally responsive ways (Capability 3: Engaged Global Citizen)
- Employ professional communication skills, in a culturally responsive manner, with a range of socially and culturally diverse clients. (Capability 3: Engaged Global Citizen)
- Apply advanced psychological knowledge to assessment; intervention design; intervention implementation; and/or evaluation appropriate for the organisation or individual using appropriate methodologies (Capability 2: Psychologist Practitioner)
- Interpret and communicate findings in oral and written formats, including formal psychological reports, using culturally appropriate language. (Capability 2: Psychologist Practitioner)
- Demonstrate respect for the skills and contribution of other professionals. Work effectively with a range of professional and support staff in the workplace and communicate and collaborate effectively, within the bounds of ethical and legal requirements. (Capability 4: Professional)
- Rigorously apply professional practice policies and procedures, including as they relate to referral management and record-keeping, across a range of workplace settings and with recognition of different organisational cultures and practices. (Capability 4: Professional)
- Engage in self-reflective professional practice, taking account of the impact of their own values and beliefs, and taking appropriate actions as a result. (Capability 2: Psychologist Practitioner)
- Evaluate the effectiveness of their professional practice, identifying areas for improvement and implementing changes where needed. (Capability 2: Psychologist Practitioner)
- Critically evaluate contemporary scientific literature to inform practice (Capability 1: Scientist and Scholar)
- Operate within the boundaries of their professional competence, consult with peers or other relevant sources where appropriate, and refer on to relevant other practitioners where appropriate. (Capability 4: Professional)
- Apply advanced psychological knowledge of psychological theories and research relevant to the successful functioning of organisations and individuals within organisations; organisational paradigms of workplace and workforce performance; and/or social, political and economic contextual factors that influence workplace design, workforce performance and workforce well-being. (Capability 2: Psychologist Practitioner)

Practitioner)

Placement Logbook

Assessment Type ¹: Log book

Indicative Time on Task ²: 20 hours

Due: **Final logbook with EPR.**

Weighting: **10%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

You will maintain a written placement logbook detailing placement activities and supervision.

On successful completion you will be able to:

- Apply evidence-based and scientific methods to professional practice across the lifespan in empirically valid and culturally responsive ways (Capability 3: Engaged Global Citizen)
- Employ professional communication skills, in a culturally responsive manner, with a range of socially and culturally diverse clients. (Capability 3: Engaged Global Citizen)
- Apply advanced psychological knowledge to assessment; intervention design; intervention implementation; and/or evaluation appropriate for the organisation or individual using appropriate methodologies (Capability 2: Psychologist Practitioner)
- Interpret and communicate findings in oral and written formats, including formal psychological reports, using culturally appropriate language. (Capability 2: Psychologist Practitioner)
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- Evaluate the effectiveness of their professional practice, identifying areas for

improvement and implementing changes where needed. (Capability 2: Psychologist Practitioner)

- Critically evaluate contemporary scientific literature to inform practice (Capability 1: Scientist and Scholar)
- Operate within the boundaries of their professional competence, consult with peers or other relevant sources where appropriate, and refer on to relevant other practitioners where appropriate. (Capability 4: Professional)
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End of Placement Review (EPR)

Assessment Type ¹: Work-integrated task

Indicative Time on Task ²: 5 hours

Due: **11:55pm within 7 days of the completion of the EPR.**

Weighting: **60%**

This is an end of placement assessment of competency.

On successful completion you will be able to:

- Apply evidence-based and scientific methods to professional practice across the lifespan in empirically valid and culturally responsive ways (Capability 3: Engaged Global Citizen)
- Employ professional communication skills, in a culturally responsive manner, with a range of socially and culturally diverse clients. (Capability 3: Engaged Global Citizen)
- Apply advanced psychological knowledge to assessment; intervention design; intervention implementation; and/or evaluation appropriate for the organisation or individual using appropriate methodologies (Capability 2: Psychologist Practitioner)
- Interpret and communicate findings in oral and written formats, including formal psychological reports, using culturally appropriate language. (Capability 2: Psychologist Practitioner)
- Demonstrate respect for the skills and contribution of other professionals. Work effectively with a range of professional and support staff in the workplace and

communicate and collaborate effectively, within the bounds of ethical and legal requirements. (Capability 4: Professional)

- Rigorously apply professional practice policies and procedures, including as they relate to referral management and record-keeping, across a range of workplace settings and with recognition of different organisational cultures and practices. (Capability 4: Professional)
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- Apply advanced psychological knowledge of psychological theories and research relevant to the successful functioning of organisations and individuals within organisations; organisational paradigms of workplace and workforce performance; and/or social, political and economic contextual factors that influence workplace design, workforce performance and workforce well-being. (Capability 2: Psychologist Practitioner)

Placement Portfolio

Assessment Type ¹: Portfolio

Indicative Time on Task ²: 30 hours

Due: **2024-10-26**

Weighting: **30%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

You will collate evidence to demonstrate competency development during the placement.

On successful completion you will be able to:

- Apply evidence-based and scientific methods to professional practice across the lifespan in empirically valid and culturally responsive ways (Capability 3: Engaged Global Citizen)
- Employ professional communication skills, in a culturally responsive manner, with a range of socially and culturally diverse clients. (Capability 3: Engaged Global Citizen)
- Apply advanced psychological knowledge to assessment; intervention design; intervention implementation; and/or evaluation appropriate for the organisation or individual using appropriate methodologies (Capability 2: Psychologist Practitioner)
- Interpret and communicate findings in oral and written formats, including formal psychological reports, using culturally appropriate language. (Capability 2: Psychologist Practitioner)
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¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

As a student enrolled in this unit, you will engage in a range of learning activities, inclusive of placement under relevant supervision and engagement in interactive applied workshops. Please refer to the 2024 Placement Manual as stored on the iLearn: [PSYOPL Organisational Psychology Placements All placement information 2024](#) for all operational placement requirements and the iLearn site for this unit for details on the applied workshops.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](#). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](#) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the

University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)
- [Student Advocacy](#) provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

INCLUSION AND DIVERSITY

Social inclusion at Macquarie University is about giving everyone who has the potential to benefit from higher education the opportunity to study at university, participate in campus life and placements, and flourish in their chosen field. The University has made significant moves to promote an equitable, diverse and exciting campus community for the benefit of staff and students. It is your responsibility to contribute towards the development of an inclusive culture and practice in the areas of learning and teaching, research, and service orientation and delivery. As a member of the Macquarie University community, and when on placement representing Macquarie University, you must not discriminate against or harass others based on their sex, gender, race, marital status, carers' responsibilities, disability, sexual orientation, age, political conviction or religious belief. All staff and students are expected to display appropriate behaviour that is conducive to a healthy learning and work environment for everyone, including when on all placement activities.

PROFESSIONALISM

In the Faculty of Medicine, Health and Human Sciences, professionalism is a key capability embedded in all our courses.

As part of developing professionalism, you are expected to attend all interactive sessions and learning activities. As an adult learner, we respect your decision to choose how you engage with your learning, but we would remind you that the learning opportunities we create for you have been done so to enable your success, and that by not engaging you may impact your ability to successfully complete this unit.

We equally expect that you show respect for supervisors and/or all Macquarie University staff assisting with placements by communicating with them in advance if you are unable to attend. Please arrive at all learning activities and placements on time, and if you are unavoidably detained, please communicate with the supervisors and/or all Macquarie University staff assisting with placements to inform them of your delay and take action as required. Phones and other electronic devices that produce noise and other distractions must be turned off prior to entering interactive sessions and should only be used as approved when on external placements. If you are uncomfortable participating in any specific activity, please let the relevant academic and/or placement supervisor know in a professional manner as soon as practically possible.

Please also ensure you have read and understand your responsibilities while on placements as detailed in the 2024 Field Placement Manual as stored on the ILearn: [PSYOPL Organisational Psychology Placements All placement information 2024](#).

Unit information based on version 2024.03 of the [Handbook](#)