



ENGG8102

Engineering Management Capstone

Session 2, In person-scheduled-weekday, North Ryde 2024

School of Engineering

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General Information

Unit convenor and teaching staff

Unit Convenor

June Ho

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Contact via Via email

School of Engineering, 50 Waterloo Road

Via email

Credit points

10

Prerequisites

60cp at 6000 level or above

Corequisites

Co-badged status

Unit description

This final unit is a crucial element of the engineering management program as it offers students the opportunity to utilize their comprehensive understanding of the subject in a practical context. Through this unit, students will explore the different aspects involved in engineering management across the entire life cycle of a project, from initiation to successful completion. They will be challenged to apply their knowledge and skills to design medium to large-scale engineering projects based on real-world scenarios. Additionally, this unit emphasizes the importance of an interdisciplinary approach and ensures that students are able to implement advanced engineering management knowledge applicable to all fields of engineering practice.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Apply acquired analytical and theoretical knowledge to the design and implementation of engineering projects

ULO2: Identify the responsibilities and deliverables of engineering managers from the

project's initiation to successful completion.

ULO3: Compare different project delivery methods, assess the associated risks, and follow standard procedures for risk mitigation.

ULO4: Estimate project timelines and scheduling resources within required budgets.

ULO5: Evaluate progress and performance, and take necessary measures for optimum output.

General Assessment Information

Grading and passing requirements for unit

In order to pass this unit, a student must obtain a mark of 50 or more for the unit (i.e. obtain a passing grade P/ CR/ D/ HD).

Late Submission

All assessments must be undertaken at the time indicated in the unit guide. Should these activities be missed due to illness or misadventure, students may apply for Special Consideration.

Assessments not submitted by the due date will receive a mark in accordance with the late submission policy as follows: A 12-hour grace period will be given after which the following deductions will be applied to the awarded assessment mark: 12 to 24 hours late = 25% deduction; for each day thereafter, an additional 25% per day. After this time, a mark of zero (0) will be given.

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Final Presentation</u>	10%	No	Week 13
<u>Final Report</u>	25%	No	Week 13
<u>Project Proposal</u>	25%	No	Week 5
<u>Capstone reflection essays</u>	30%	No	Week 6, 10
<u>Meeting Log</u>	10%	No	Weekly

Final Presentation

Assessment Type ¹: Presentation

Indicative Time on Task ²: 10 hours

Due: **Week 13**

Weighting: **10%**

Presenting to the panel. Students are required to deliver a comprehensive oral presentation about their final project at the end of the unit.

On successful completion you will be able to:

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- Identify the responsibilities and deliverables of engineering managers from the project's initiation to successful completion.
- Compare different project delivery methods, assess the associated risks, and follow standard procedures for risk mitigation.
- Estimate project timelines and scheduling resources within required budgets.
- Evaluate progress and performance, and take necessary measures for optimum output.

Final Report

Assessment Type ¹: Report

Indicative Time on Task ²: 30 hours

Due: **Week 13**

Weighting: **25%**

A final report on the group project, which should include an overview of the project, an analysis of the project's outcomes and achievements, and a reflection on the challenges faced and lessons learned throughout the project's development. The report should also include an assessment of the team's performance and individual contributions, as well as recommendations for future improvements. The report should be presented in a professional and well-structured manner, with clear and concise language and appropriate supporting materials such as diagrams, tables, and references.

On successful completion you will be able to:

- Apply acquired analytical and theoretical knowledge to the design and implementation of engineering projects
- Identify the responsibilities and deliverables of engineering managers from the project's initiation to successful completion.
- Compare different project delivery methods, assess the associated risks, and follow standard procedures for risk mitigation.
- Estimate project timelines and scheduling resources within required budgets.
- Evaluate progress and performance, and take necessary measures for optimum output.

Project Proposal

Assessment Type ¹: Report

Indicative Time on Task ²: 30 hours

Due: **Week 5**

Weighting: **25%**

A written report is required as part of the assessment for this unit, which should include a conceptual design and project planning for the chosen topic.

On successful completion you will be able to:

- Apply acquired analytical and theoretical knowledge to the design and implementation of engineering projects
- Identify the responsibilities and deliverables of engineering managers from the project's initiation to successful completion.
- Compare different project delivery methods, assess the associated risks, and follow standard procedures for risk mitigation.
- Estimate project timelines and scheduling resources within required budgets.
- Evaluate progress and performance, and take necessary measures for optimum output.

Capstone reflection essays

Assessment Type ¹: Essay

Indicative Time on Task ²: 40 hours

Due: **Week 6, 10**

Weighting: **30%**

Students are required to write The Capstone Reflections and Engineering Management domains.

On successful completion you will be able to:

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- Compare different project delivery methods, assess the associated risks, and follow standard procedures for risk mitigation.
- Evaluate progress and performance, and take necessary measures for optimum output.

Meeting Log

Assessment Type ¹: Practice-based task

Indicative Time on Task ²: 15 hours

Due: **Weekly**

Weighting: **10%**

Students are required to actively engage with the project-related activities, and to demonstrate a professional demeanour towards project management and record-keeping.

On successful completion you will be able to:

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- Compare different project delivery methods, assess the associated risks, and follow standard procedures for risk mitigation.
- Estimate project timelines and scheduling resources within required budgets.
- Evaluate progress and performance, and take necessary measures for optimum output.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Communication will be made via your university email or through announcements on iLearn. Queries to convenors can either be placed on the iLearn discussion board or sent to unit convenor's email address.

Textbook: The Guide to the Engineering Management Body of Knowledge, 5th Ed. American Society for Engineering Management, 2019.

Unit Schedule

Refer to iLearn and lecture notes for the unit schedule.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit connect.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)
- [Student Advocacy](#) provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via the [Service Connect Portal](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

Changing assessment: adding Capstone reflection essays.

Unit information based on version 2024.03 of the [Handbook](#)