ENVS3463

PACE: Environmental Management Project

Session 2, In person-scheduled-weekday, North Ryde 2024

School of Natural Sciences

Contents

Disclaimer

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General Information

Unit convenor and teaching staff Alexandra Ralph alexandra.carthey@mq.edu.au
Credit points 10
Prerequisites (130cp at 1000 level or above) and (Admission to BEnv or by Permission by Special Approval)
Corequisites
Co-badged status
Unit description This is a simulated work experience unit, where small groups undertake major projects on matters of environmental concern under the supervision of Macquarie staff and experts from outside agencies. Progress reports and a final presentation are made by each group. Much of the project work is undertaken independently and outside formal class hours (the class does not meet every week but there are frequent opportunities for additional advice and supervision with the course convenor). Visit Employability Connect for important information on this unit including required preparation and closing dates for PACE activities.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Design and implement a research project in collaboration with a project partner or supervisor

ULO2: Work effectively in small teams by implementing collaboration and teamwork skills to achieve the project goals

ULO3: Produce a professional document of the size and complexity required of consultants

ULO4: Demonstrate communication skills by preparing and presenting information in a professional and confident manner

ULO5: Demonstrate high levels of social and environmental awareness by evaluating the implications of research

General Assessment Information

Requirements to Pass this Unit

To pass this unit you:

- should attend all of the workshops, and
- must achieve a total mark equal to or greater than 50%

Late Assessment Submission Penalty

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark of the task) will be applied for each day a written report or presentation assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of '0' will be awarded even if the assessment is submitted. The submission time for all uploaded assessments is **11:55 pm**. A 1-hour grace period will be provided to students who experience a technical concern. For any late submission of time-sensitive tasks, such as scheduled tests/ exams, performance assessments/presentations, and/or scheduled practical assessments/labs, please apply for Special Consideration.

Assessments where Late Submissions will be accepted

- All assessments – YES, Standard Late Penalty applies

Special Consideration

The Special Consideration Policy aims to support students who have been impacted by short-term circumstances or events that are serious, unavoidable and significantly disruptive, and which may affect their performance in assessment. If you experience circumstances or events that affect your ability to complete the assessments in this unit on time, please inform the convenor and submit a Special Consideration request through https://ask.mq.edu.au/

Assessment Tasks

Name	Weighting	Hurdle	Due
Presentation 1	10%	No	2024-08-08
Presentation 2	10%	No	2024-08-22
Report Summary	10%	No	2024-10-24
Final Presentation	10%	No	2024-10-31

Name	Weighting	Hurdle	Due
Final Project Report	60%	No	2024-10-31

Presentation 1

Assessment Type [1]: Presentation
Indicative Time on Task [2]: 10 hours
Due: **2024-08-08**
Weighting: **10%**

For the first presentation, each group will present an overview of their project, including the research question(s), proposed methods, supervisor and initial thoughts and ideas based on preliminary research and site visits.

On successful completion you will be able to:

- Design and implement a research project in collaboration with a project partner or supervisor
- Work effectively in small teams by implementing collaboration and teamwork skills to achieve the project goals
- Demonstrate communication skills by preparing and presenting information in a professional and confident manner

Presentation 2

Assessment Type [1]: Presentation
Indicative Time on Task [2]: 10 hours
Due: **2024-08-22**
Weighting: **10%**

The second presentation is an opportunity for each group to showcase their initial data/findings, and receive feedback to help guide you through any issues arising.

On successful completion you will be able to:

- Design and implement a research project in collaboration with a project partner or supervisor

- Work effectively in small teams by implementing collaboration and teamwork skills to achieve the project goals
- Demonstrate communication skills by preparing and presenting information in a professional and confident manner

Report Summary

Assessment Type [1]: Summary
Indicative Time on Task [2]: 5 hours
Due: **2024-10-24**
Weighting: **10%**

To accompany the final presentation, each group needs to produce a one page summary of their project that will be provided to the audience.

On successful completion you will be able to:
- Work effectively in small teams by implementing collaboration and teamwork skills to achieve the project goals
- Produce a professional document of the size and complexity required of consultants

Final Presentation

Assessment Type [1]: Presentation
Indicative Time on Task [2]: 10 hours
Due: **2024-10-31**
Weighting: **10%**

The final presentation is a summary of the project and needs to cover the issues examined and the findings, limitations and conclusions/recommendations.

On successful completion you will be able to:
- Work effectively in small teams by implementing collaboration and teamwork skills to achieve the project goals
- Demonstrate communication skills by preparing and presenting information in a professional and confident manner

Final Project Report

Assessment Type [1]: Report
Indicative Time on Task [2]: 40 hours
Due: **2024-10-31**
Weighting: **60%**

The Final Report will document the project in its entirety, including the research question(s), methods, results and a detailed synthesis of the major research outcomes.

On successful completion you will be able to:

- Work effectively in small teams by implementing collaboration and teamwork skills to achieve the project goals
- Produce a professional document of the size and complexity required of consultants
- Demonstrate communication skills by preparing and presenting information in a professional and confident manner
- Demonstrate high levels of social and environmental awareness by evaluating the implications of research

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Classes commence in week 1. This course requires participation in four compulsory workshops in weeks 1, 3, 5, and 13. The first compulsory workshop is in week 1.

Methods of Communication

We will communicate with you via your university email and through announcements on iLearn. Queries to convenors can either be placed on the iLearn discussion board or sent to the unit convenor via the contact email on iLearn. Please ensure to check your Macquarie University student email regularly.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues
- Student Advocacy provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

We value student feedback to be able to continually improve the way we offer our units. As such we encourage students to provide constructive feedback via student surveys, to the teaching staff directly, or via the FSE Student Experience & Feedback link in the iLearn page.

In accordance with student feedback, this offering of ENVS3463 is now graded, rather than Pass/Fail.

We will continue to strive to improve the level of support and the level of student engagement.

Unit information based on version 2024.02 of the Handbook