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General Information

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Credit points
10

Prerequisites

Corequisites

Co-badged status

Unit description
This unit provides students with learning modules on sourcing and procurement, structuring and commissioning of contracts to procure and deliver on supplies and services. Students will develop a working knowledge of contract administration and build a fundamental understanding of commercial contracts, sourcing and procurement. The unit is designed to cover major discipline areas focusing on the contracts, sourcing, and procurement sector. Additionally, the unit will cover management aspects of maintaining supply relationships that drive mutual benefit. The unit will be delivered with a range of learning activities such as case study analysis, lectures and small group teaching activities focusing industry standard document preparation.
Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

- **ULO1**: Evaluate the commercial viability of projects and decide an appropriate procurement strategy for a particular project.
- **ULO2**: Interpret the scope and meaning of contract documents for the delivery of projects.
- **ULO3**: Analyse and assess tenders, articulate fundamental knowledge of contract law, and identify potential risks associated with the project.
- **ULO4**: Conduct cost estimation and tendering processes from a Contractors perspective.
- **ULO5**: Develop strategies to build and maintain sustainable supplier relationships.

General Assessment Information

Case study Assessment Type 1: Case study/analysis Indicative Time on Task 2: 12 hours Due: Weeks 2, 4, 6, 8, and 10 Weighting: 20% Case study on engineering procurement On successful completion you will be able to: • Evaluate the commercial viability of engineering projects and decide an appropriate procurement strategy for a particular project. • Interpret the scope and meaning of contract documents for the delivery of engineering projects. • Analyse and assess tenders, articulate fundamental knowledge of contract law, identify potential risks associated with the engineering projects. Final Project Assessment Type 1: Project Indicative Time on Task 2: 30 hours Due: Week 13 Weighting: 40% Final project report based on Engineering procurement principles On successful completion you will be able to: • Evaluate the commercial viability of engineering projects and decide an appropriate procurement strategy for a particular project. • Interpret the scope and meaning of contract documents for the delivery of engineering projects. • Analyse and assess tenders, articulate fundamental knowledge of contract law, and identify potential risks associated with the engineering projects.

• Conduct cost estimation and tendering processes from a Contractors perspective Midterm group project Assessment Type 1 : Project Indicative Time on Task 2 : 14 hours Due: Week 7 Weighting: 30% Group project based on procurement case scenario On successful completion you will be able to: • Evaluate the commercial viability of engineering projects and decide an appropriate procurement strategy for a particular project. • Interpret the scope and meaning of contract documents for the delivery of engineering projects. • Analyse and assess tenders, articulate fundamental knowledge of contract law, and identify potential risks associated with the engineering projects. • Conduct cost estimation and tendering processes from a Contractors perspective. Active Engagement Assessment Type 1: Participatory task Indicative Time on Task 2: 6 hours Due: Weeks 1 to 12 Weighting: 10% Participation marks for attending and
Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final project</td>
<td>40%</td>
<td>No</td>
<td>Week 13</td>
</tr>
<tr>
<td>Group Project</td>
<td>30%</td>
<td>No</td>
<td>Week 7</td>
</tr>
<tr>
<td>Contribution of Practical knowledge</td>
<td>10%</td>
<td>No</td>
<td>Weeks 1 to 12</td>
</tr>
<tr>
<td>Case study on procurement</td>
<td>20%</td>
<td>No</td>
<td>Weeks 2, 4, 6, 8, and 10</td>
</tr>
</tbody>
</table>

Final project

Assessment Type 1: Project
Indicative Time on Task 2: 30 hours
Due: Week 13
Weighting: 40%

Final project report based on Engineering procurement principles

On successful completion you will be able to:

- Evaluate the commercial viability of projects and decide an appropriate procurement strategy for a particular project.
- Interpret the scope and meaning of contract documents for the delivery of projects.
- Analyse and assess tenders, articulate fundamental knowledge of contract law, and identify potential risks associated with the project.
- Conduct cost estimation and tendering processes from a Contractors perspective.
- Develop strategies to build and maintain sustainable supplier relationships.
Group Project
Assessment Type: Project
Indicative Time on Task: 12 hours
Due: Week 7
Weighting: 30%

Group project based on procurement case scenario

On successful completion you will be able to:
- Evaluate the commercial viability of projects and decide an appropriate procurement strategy for a particular project.
- Interpret the scope and meaning of contract documents for the delivery of projects.
- Analyse and assess tenders, articulate fundamental knowledge of contract law, and identify potential risks associated with the project.
- Conduct cost estimation and tendering processes from a Contractors perspective.
- Develop strategies to build and maintain sustainable supplier relationships.

Contribution of Practical knowledge
Assessment Type: Practice-based task
Indicative Time on Task: 8 hours
Due: Weeks 1 to 12
Weighting: 10%

Contribution and demonstration of practice-based learning in small group teaching activities

On successful completion you will be able to:
- Evaluate the commercial viability of projects and decide an appropriate procurement strategy for a particular project.
- Interpret the scope and meaning of contract documents for the delivery of projects.
- Analyse and assess tenders, articulate fundamental knowledge of contract law, and identify potential risks associated with the project.
- Conduct cost estimation and tendering processes from a Contractors perspective.
Case study on procurement

Assessment Type 1: Case study/analysis
Indicative Time on Task 2: 12 hours
Due: Weeks 2, 4, 6, 8, and 10
Weighting: 20%

On successful completion you will be able to:

• Evaluate the commercial viability of projects and decide an appropriate procurement strategy for a particular project.
• Interpret the scope and meaning of contract documents for the delivery of projects.
• Analyse and assess tenders, articulate fundamental knowledge of contract law, and identify potential risks associated with the project.

1 If you need help with your assignment, please contact:
  • the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
  • the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation.

Delivery and Resources


Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

• Academic Appeals Policy
• Academic Integrity Policy
Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues
- Student Advocacy provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

**EA Competency**

Master of Engineering Management is not EA accredited and therefore not applicable.

Unit information based on version 2024.03 of the Handbook