



MGMO8011

Learning to be a Leader

Term 4, Online-scheduled-weekday 2024

Department of Management

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General Information

Unit convenor and teaching staff Ian Dunbar ian.dunbar@mq.edu.au
Credit points 10
Prerequisites Admission to GradCertLeadChg
Corequisites
Co-badged status
Unit description The overarching goal of this unit is to help students understand and apply contemporary theories of leadership to enhance their readiness and effectiveness as leaders. The unit emphasises personal development, with a key focus on making life choices and vision-creation aligned with one's values and strengths, so they can become the leaders they aspire to be. The unit also equips students with self-leadership knowledge to develop positive mindset, personal integrity, and resilience. Another focus relates to the development of leadership capability to manage a range of stakeholder interests, lead positive change, and deliver results using pro-social frameworks.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Evaluate contemporary theories about the nature and processes of leading.

ULO2: Analyse the differences between leading and managing

ULO3: Formulate a personal leadership development plan

General Assessment Information

Late Assessment Submission Penalty (written assessments).

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the

7th day (including weekends). After the 7th day, a grade of '0' will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to apply for Special Consideration.

Assessment Tasks

Name	Weighting	Hurdle	Due
Case Study Analysis	40%	No	Week 5
Leadership Development Plan	60%	No	Week 10

Case Study Analysis

Assessment Type ¹: Case study/analysis

Indicative Time on Task ²: 20 hours

Due: **Week 5**

Weighting: **40%**

This assessment is worth 40% and student will write a report of up to 2,000 words.

On successful completion you will be able to:

- Evaluate contemporary theories about the nature and processes of leading.
- Analyse the differences between leading and managing

Leadership Development Plan

Assessment Type ¹: Plan

Indicative Time on Task ²: 30 hours

Due: **Week 10**

Weighting: **60%**

This assessment is worth 60% in total. It is an individual development plan up to 3000 words.

On successful completion you will be able to:

- Analyse the differences between leading and managing

- Formulate a personal leadership development plan

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Delivery is online, via weekly modules on iLearn, supported by a weekly workshop with the Unit Convenor.

Unit Schedule

Week 0	Module 0: Getting started		Assessment preparation
Week 1	Module 1: Introduction – Leader or manager	Discussion 1: Introduce yourself Activity 1: Self-awareness questionnaire Activity 2: Guided reflection Discussion 2: Weekly forum	
Week 2	Module 2: Leadership theories	Activity: Guided reflection Discussion: Weekly forum	
Week 3	Module 3: Leadership philosophy and styles	Activity 1: Leadership styles questionnaire Activity 2: Guided reflection Discussion: Weekly forum	
Week 4	Module 4: Communication, empathy and emotional intelligence	Activity 1: Interpersonal communication skills test Activity 2: Listening skills test Activity 3: Emotional intelligence test Activity 4: Guided reflection Discussion: Weekly forum	
Week 5	Module 5: Ethics, corporate social responsibility and practical wisdom	Activity 1: Dominant values test Activity 2: Guided reflection Discussion: Weekly forum	Assessment 1: Case analysis (40%)
Week 6	Module 6: Politics, power and change	Activity 1: Assertiveness test Activity 2: Guided reflection Discussion: Weekly forum	
Week 7	Module 7: Authentic leadership and corporate culture	Activity: Guided reflection Discussion: Weekly forum	
Week 8	Module 8: Leader-follower relations, groups and teams	Activity 1: Team roles test Activity 2: Guided reflection Discussion: Weekly forum	
Week 9	Module 9: Narcissistic and psychopathic leaders	Activity 1: Psychopathy and narcissism test Activity 2: Guided reflection Discussion: Weekly forum	
Week 10	Module 10: Putting it all together	Activity: Self-awareness questionnaire	Assessment 2: Leadership development plan (60%)

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit connect.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

The [Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)
- [Student Advocacy](#) provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via the [Service Connect Portal](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Unit information based on version 2024.03 of the [Handbook](#)