

PSYO8963

Coaching and Positive Psychology

Session 1, In person-scheduled-intensive, North Ryde 2025

School of Psychological Sciences

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General Information

Unit convenor and teaching staff Monique Crane monique.crane@mq.edu.au By appointment Joanne Earl joanne.earl@mq.edu.au By appointment Narelle Hess narelle.hess@mq.edu.au By appointment Credit points 10 Prerequisites Admission to MClinPsych or MOrgPsych or MProfPsych Corequisites Co-badged status Unit description

This unit introduces you to the key theories and research underpinning coaching and positive psychology. It differentiates coaching from counselling, therapy and mentoring. The topics covered include the basics of motivational interviewing, the developmental pipeline, coaching micro-skills, ethical issues as they relate to coaching, the use of positive psychology in coaching, and coaching throughout the career span.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Employ professional communication skills, in a culturally responsive manner

(Capability 3: Engaged Global Citizen).

ULO2: Apply advanced psychological knowledge of individual and organisational

performance to their practice in organisational psychology (Capability 2: Psychologist Practitioner)

ULO3: Apply advanced psychological knowledge of career and performance counselling and coaching to their practice in organisational psychology (Capability 2: Psychologist Practitioner)

ULO4: Apply advanced psychological knowledge to culturally responsive interventions in the area of organisational psychology, including the selection, design and implementation of psychological or structural coaching interventions appropriate for the organisation or individual (Capability 2: Psychologist Practitioner)

General Assessment Information

General assessment Information

Grade descriptors and other information concerning grading are contained in the Macquarie Univ ersity Assessment Policy.

All final grades are determined by a grading committee, in accordance with the Macquarie University Assessment Policy, and are not the sole responsibility of the Unit Convenor.

Students will be awarded a final grade and a mark which must correspond to the grade descriptors specified in the Assessment Procedure (clause 128).

To pass this unit, you must demonstrate sufficient evidence of achievement of the learning outcomes, meet any ungraded requirements, and achieve a final mark of 50 or better.

Further details for each assessment task will be available on iLearn.

Late Submissions

Unless a Special Consideration request has been submitted and approved, a 5% penalty (OF THE TOTAL POSSIBLE MARK) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a grade of '0' will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical concern.

For example:

Number of days (hours) late	Total Possible Marks	Deduction	Raw mark	Final mark
1 day (1-24 hours)	100	5	75	70
2 days (24-48 hours)	100	10	75	65
3 days (48-72 hours)	100	15	75	60
7 days (144-168 hours)	100	35	75	40
>7 days (>168 hours)	100		75	0

For any late submissions of time-sensitive tasks, such as scheduled tests/exams, performance assessments/presentations, and/or scheduled practical assessments/labs, students need to submit an application for Special Consideration.

Assessment Tasks

Name	Weighting	Hurdle	Due
Coaching across the Career Span	50%	No	07/06/2025
Coaching Individual Demonstration	50%	No	29/03/2025

Coaching across the Career Span

Assessment Type 1: Report Indicative Time on Task 2: 40 hours Due: **07/06/2025** Weighting: **50%**

This assessment involves the analysis of vignettes including the details of clients at different career stages, and the development of a report.

On successful completion you will be able to:

- Employ professional communication skills, in a culturally responsive manner (Capability 3: Engaged Global Citizen).
- Apply advanced psychological knowledge of individual and organisational performance to their practice in organisational psychology (Capability 2: Psychologist Practitioner)
- Apply advanced psychological knowledge of career and performance counselling and coaching to their practice in organisational psychology (Capability 2: Psychologist Practitioner)
- Apply advanced psychological knowledge to culturally responsive interventions in the area of organisational psychology, including the selection, design and implementation of psychological or structural coaching interventions appropriate for the organisation or individual (Capability 2: Psychologist Practitioner)

Coaching Individual Demonstration

Assessment Type 1: Demonstration Indicative Time on Task 2: 41 hours Due: **29/03/2025** Weighting: **50%** The purpose of this assessment is to give students the opportunity to engage coaching-related skills in a simulated environment and receive feedback that will enable correction and practice.

On successful completion you will be able to:

- Employ professional communication skills, in a culturally responsive manner (Capability 3: Engaged Global Citizen).
- Apply advanced psychological knowledge of individual and organisational performance to their practice in organisational psychology (Capability 2: Psychologist Practitioner)
- Apply advanced psychological knowledge of career and performance counselling and coaching to their practice in organisational psychology (Capability 2: Psychologist Practitioner)
- Apply advanced psychological knowledge to culturally responsive interventions in the area of organisational psychology, including the selection, design and implementation of psychological or structural coaching interventions appropriate for the organisation or individual (Capability 2: Psychologist Practitioner)

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

As a student enrolled in this unit, you will engage in a range of online and face-to-face learning activities, including readings, online modules, videos, and workshops to refine your practice. Details can be found on the iLearn site for this unit.

Recommended Readings

Readings will vary depending on the workshop. Please see iLearn for more information.

Technology Used

Active participation in the learning activities throughout the unit will require students to have access to a tablet, laptop or similar device. Students who do not own their own laptop computer may borrow one from the university library.

Unit Schedule

Workshop 1: 14th of March 2025

- The place of coaching in work
- · Setting the stage: The initial stages of coaching
- The GROW model of coaching
- · Specific approaches to asking questions
- · The stages of change
- · An introduction to motivational interviewing

Workshop 2: We have designated this informal timeslot for recording your mini-coaching session. We recommend doing your mini coaching session between 17th March and 20th March.

Workshop 3: 11th of April 2025

- · Reflecting on your first coaching session
- Developmental pipeline
- More coaching techniques
- · Identifying and addressing self-limiting beliefs
- · Understanding client orientations
- Positive psychology approaches

Workshop 4: 16th of May 2025

- · Reflections on coaching development so far
- Traditional VS contemporary careers
- · Career models
- · Early, mid and later career

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policie s.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure

- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit <u>Student Policies</u> (<u>https://students.mq.edu.au/support/study/policies</u>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit <u>Policy Central (https://policies.mq.e</u> du.au) and use the <u>search tool</u>.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than <u>eStudent</u>, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in <u>eStudent</u>. For more information visit <u>connect.mq.edu.au</u> or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe <u>academic integrity</u> – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free <u>online writing an</u> d maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit <u>http://stu</u> dents.mq.edu.au/support/

Academic Success

<u>Academic Success</u> provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- · Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- · Accessibility and disability support with study
- Mental health support
- <u>Safety support</u> to respond to bullying, harassment, sexual harassment and sexual assault
- · Social support including information about finances, tenancy and legal issues
- <u>Student Advocacy</u> provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via the Service Connect Portal, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit <u>http://www.mq.edu.au/about_us/</u>offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the <u>Acceptable Use of IT Resources Policy</u>. The policy applies to all who connect to the MQ network including students.

INCLUSION AND DIVERSITY

Social inclusion at Macquarie University is about giving everyone who has the potential to benefit from higher education the opportunity to study at university, participate in campus life and flourish in their chosen field. The University has made significant moves to promote an equitable, diverse and exciting campus community for the benefit of staff and students. It is your responsibility to contribute towards the development of an inclusive culture and practice in the areas of learning and teaching, research, and service orientation and delivery. As a member of the Macquarie University community, you must not discriminate against or harass others based on their sex, gender, race, marital status, carers' responsibilities, disability, sexual orientation, age, political conviction or religious belief. All staff and students are expected to display appropriate behaviour that is conducive to a healthy learning environment for everyone.

PROFESSIONALISM

In the Faculty of Medicine, Health and Human Sciences, professionalism is a key capability embedded in all our courses.

As part of developing professionalism, students are expected to attend all small group interactive

sessions including clinical, practical, laboratory, work-integrated learning (e.g., PACE placements), and team-based learning activities. Some learning activities are recorded (e.g., face-to-face lectures), however you are encouraged to avoid relying upon such material as they do not recreate the whole learning experience and technical issues can and do occur. As an adult learner, we respect your decision to choose how you engage with your learning, but we would remind you that the learning opportunities we create for you have been done so to enable your success, and that by not engaging you may impact your ability to successfully complete this unit. We equally expect that you show respect for the academic staff who have worked hard to develop meaningful activities and prioritise your learning by communicating with them in advance if you are unable to attend a small group interactive session.

Another dimension of professionalism is having respect for your peers. It is the right of every student to learn in an environment that is free of disruption and distraction. Please arrive to all learning activities on time, and if you are unavoidably detained, please join activity as quietly as possible to minimise disruption. Phones and other electronic devices that produce noise and other distractions must be turned off prior to entering class. Where your own device (e.g., laptop) is being used for class-related activities, you are asked to close down all other applications to avoid distraction to you and others. Please treat your fellow students with the utmost respect. If you are uncomfortable participating in any specific activity, please let the relevant academic know.

Unit information based on version 2025.02 of the Handbook