



ENGL1055

Techniques in Academic Reading and Writing

Session 2, Online-flexible 2026

School of Humanities

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General Information

Unit convenor and teaching staff

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By appointment

Lecturer

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Credit points

10

Prerequisites

Corequisites

Co-badged status

Unit description

Students entering university can feel overwhelmed by how much reading they need to complete before synthesising and translating this information into their own written work. How can you read efficiently, for understanding and analysis? How do you transform what you have read into your own original writing that is clear and persuasive? In this unit you will learn how to read for information, understanding, and critique. You will be introduced to four techniques of reading: inspectional, analytical, syntopical, and close reading. You will then learn techniques of thesis-driven composition and improve your understanding of the ways in which sentences, paragraphs, and arguments are structured. Learn how to use others' ideas to strengthen your claims without compromising your own voice as a writer.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Identify and apply appropriate techniques of reading to different academic tasks.

ULO2: Identify an author's argument and explain it in your own words.

ULO3: Navigate the process of academic composition, from prewriting to proofreading.

ULO4: Create thesis-driven texts for academic and/or professional purposes.

General Assessment Information

Late submission penalty

Unless a Special Consideration request has been submitted and approved, **a 5% penalty (of the total possible mark) will be applied each day to late submissions, up until the 7th calendar day (including weekends)**. After the 7th day, a mark of '0' (zero) will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical issue.

Important to note:

- Late submission of time sensitive tasks (such as tests/exams, performance assessments/presentations, scheduled practical assessments/labs) will be addressed by the unit convenor in a Special consideration application.
- Students should not request an informal arrangement from their tutor, lecturer or Unit Convenor (or equivalent).
- Where an application for Special Consideration is approved and the outcome is an extension to the due date of a task, submissions that are received after the new due date will be subject to late penalties that are calculated from the new due date. This only applies where the outcome is an extension to the due date – see the [Special Consideration Policy](#) for a schedule of all possible outcomes.

Assessment Tasks

Name	Weighting	Hurdle	Due	Groupwork/Individual	Short Extension	AI Approach
Writing task 1	30%	No	20/09/2026	Individual	Yes	Open
Writing Portfolio	30%	No	01/11/2026	Individual	Yes	Open
Writing task 2	40%	No	08/11/2026	Individual	Yes	Open

Writing task 1

Assessment Type ¹: Written Submission

Indicative Time on Task ²: 30 hours

Due: **20/09/2026**

Weighting: **30%**

Groupwork/Individual: Individual

Short extension ³: Yes

AI Approach: Open

Choose one of the assigned texts; give a detailed summary of its argument(s) in your own words; compose a response that enlists evidence to respond to the text (do you agree? disagree? have something to add?).

On successful completion you will be able to:

- Identify and apply appropriate techniques of reading to different academic tasks.
- Identify an author's argument and explain it in your own words.
- Navigate the process of academic composition, from prewriting to proofreading.
- Create thesis-driven texts for academic and/or professional purposes.

Writing Portfolio

Assessment Type ¹: Portfolio

Indicative Time on Task ²: 25 hours

Due: **01/11/2026**

Weighting: **30%**

Groupwork/Individual: Individual

Short extension ³: Yes

AI Approach: Open

Writing Portfolio

On successful completion you will be able to:

- Identify and apply appropriate techniques of reading to different academic tasks.
- Identify an author's argument and explain it in your own words.
- Navigate the process of academic composition, from prewriting to proofreading.

Writing task 2

Assessment Type ¹: Written Submission

Indicative Time on Task ²: 40 hours

Due: **08/11/2026**

Weighting: **40%**

Groupwork/Individual: Individual

Short extension ³: Yes

AI Approach: Open

Put together a detailed outline of the way in which you might convert your 750-word response (Assessment 1) into a fully realised essay. The outline should contain an introduction, thesis statement, topic statements of body paragraphs, sample sentences that incorporate outside sources, and a conclusion.

On successful completion you will be able to:

- Identify and apply appropriate techniques of reading to different academic tasks.
- Identify an author's argument and explain it in your own words.
- Navigate the process of academic composition, from prewriting to proofreading.
- Create thesis-driven texts for academic and/or professional purposes.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- [Academic Success](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation.

³ An automatic short extension is available for some assessments. Apply through the [Service Connect Portal](#).

Delivery and Resources

Lectures and tutorials start in Week 1.

Students are expected to attend or to listen online to all lectures (uploaded to ECHO360), *before* attending their classes each week.

On-campus students: Please check the university timetable for lecture and class venues.

External Students (Online-flexible): Please be prepared to participate by completing weekly activities on iLearn *beginning in week 1*.

Unit readings are provided on Leganto. In addition, students may wish to purchase the following recommended reading:

Adler, Mortimer J, and Charles Van Doren. *How to Read a Book: The Classic Guide to Intelligent Reading*. Simon & Schuster, 2011.

Please note that this book is available online (free for MQ students) via the MQ Library's website and also linked through Leganto.

In the second half of the unit, you may also find it useful to consult the following book, listed on Leganto:

Graff, Gerald and Cathy Birkenstein. *"They Say / I Say": The Moves That Matter in Academic Writing*. Norton, 2014 (though other editions are also okay).

If you cannot consult the MQ edition(s) of *They Say / I Say*, please note that a) there are many new and used copies available online (though delivery can be slow), and b) you can access the whole book via the Internet Archive ([archive dot org](http://archive.org)).

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit connect.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Academic Success

[Academic Success](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Ask a Study Coach](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)
- [Student Advocacy](#) provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via the [Service Connect Portal](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit <https://students.mq.edu.au/support/technology/service-desk>.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Unit information based on version 2026.03 of the [Handbook](#)