



MQBS3010

Capstone: Agility and Excellence in Business

Session 2, Online-scheduled-weekday 2026

Macquarie Business School Faculty level units

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General Information

Unit convenor and teaching staff

Bachelor of Commerce Course Director & MQBS3010 Unit Convenor

Prashan Karunaratne

prashan.karunaratne@mq.edu.au

Contact via "Contact the Unit Convenor" link on iLearn

4ER 736

Please see iLearn

Tutors

Teaching Team with lecturers from across each MQBS Department

Contact via e-mail - please see iLearn for details

Please see iLearn

Credit points

10

Prerequisites

Admission to BCom and 130cp at 1000 level or above including 10cp at 3000 level

Corequisites

Co-badged status

Unit description

This course-wide Capstone unit is designed to be taken by students in their final session of study within the Bachelor of Commerce. Students work collaboratively with peers and advisors to integrate the discipline-specific knowledge acquired within the course and to address practical business challenges requiring cross-disciplinary and cross-functional insights, knowledge and skills. Assessment is designed to assure student proficiency in course learning outcomes. Students work in self-managing cross-functional teams to complete a session-long project, preparing individual and group reports that are assessed by academic staff. The unit aims to prepare students for ethical and sustainable leadership in their future workplaces as team players. Learning activities may include a combination of case study/ies, business simulation and seminars/workshops.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.

ULO2: Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.

ULO3: Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.

General Assessment Information

As this is a capstone unit, all assessments are all connected, as you work together on these as a team. Most teamwork is done during class time. The distribution of marks across individual submissions and group submissions is explained under each assessment above.

Late Submission Penalties

If you submit your assessment late, 5% of the total possible marks will be deducted for each day (including weekends), up to 7 days. Submissions more than 7 days late will receive a mark of 0.

Example 1 (out of 100):

If you score 85/100 but submit **20 hours late**, you will lose **5 marks** and receive **80/100**.

Example 2 (out of 30):

If you score 27/30 but submit **20 hours late**, you will lose **1.5 marks** and receive **25.5/30**.

Extensions

Automatic short extension: Some assessments are eligible for automatic short extension. You can only apply for an automatic short extension before the due date.

Special Consideration: If you need more time due to serious issues and for any assessments that are not eligible for Short Extension, you must apply for Special Consideration. Need help? Review the [Special Consideration page](#) for further details.

Assessment Tasks

Name	Weighting	Hurdle	Due	Groupwork/Individual	Short Extension	AI Approach
Skills development: Agility challenge	20%	No	11/ 09/ 2026	Individual	No	Observed
Professional practice: Inter-disciplinary & sustainable commercial solutions	40%	No	16/ 10/ 2026	Individual and Group	No	Observed
Professional practice: Showcasing your employability	40%	No	06/ 11/ 2026	Individual	No	Observed

Skills development: Agility challenge

Assessment Type ¹: Professional task

Indicative Time on Task ²: 20 hours

Due: **11/09/2026**

Weighting: **20%**

Groupwork/Individual: Individual

Short extension ³: No

AI Approach: Observed

The purpose of this assessment is to emulate the agile nature of the modern dynamic workplace where individuals and teams need to respond to shocks in an agile way.

You will work in an interdisciplinary team to solve a new business problem within a short period of time.

Skills in focus:

- Collaboration and communication
- Critical thinking and problem solving
- Discipline knowledge

Deliverable(s): Submit a 1000-word written reflection on your experience and expertise in the collaborative task.

This is an individual assessment. While this task requires collaborative teamwork, you will be assessed on your individual contribution to teamwork, evidenced in your individual reflection.

Individual assessment

On successful completion you will be able to:

- Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.
- Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.
- Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.

Professional practice: Inter-disciplinary & sustainable commercial solutions

Assessment Type ¹: Problem-based task

Indicative Time on Task ²: 40 hours

Due: **16/10/2026**

Weighting: **40%**

Groupwork/Individual: Individual and Group

Short extension ³: No

AI Approach: Observed

The purpose of this assessment is to model a modern dynamic workplace where different organisational units work together on a solution to a problem / process / program / product, with a common goal, vision, and/or mission.

You will work with your team to compile a structured report comprised of chapters created both collaboratively as a team, and individually.

Skills in focus:

- Collaboration and communication
- Work readiness
- Digital skills
- Critical thinking and problem solving
- Global, ethical, and environmental citizenship
- Discipline knowledge

Deliverable(s): Annual report of 1,500 words per chapter - the project outlined in the form of an annual report, where each chapter is written by an individual student – representing an organisational department. The introductory and concluding chapters are to be written collaboratively by the entire team.

This assessment has both individual and group components. The individual chapters are individual tasks, constituting half of the marks for this assessment. The introductory and

concluding chapters are team tasks, constituting half of the marks of this assessment.

Individual and group assessment

On successful completion you will be able to:

- Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.
- Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.
- Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.

Professional practice: Showcasing your employability

Assessment Type ¹: Portfolio

Indicative Time on Task ²: 40 hours

Due: **06/11/2026**

Weighting: **40%**

Groupwork/Individual: Individual

Short extension ³: No

AI Approach: Observed

The purpose of this assessment is to develop your professional skills in showcasing yourself to a professional audience.

You will populate a portfolio throughout the semester of your knowledge and skills gained in the Capstone, the Bachelor of Commerce, as well as your extra-curricular activities and work experience if applicable.

At the end of the session, you will reflect on your professional development and present your professional knowledge and skills to a prospective business partner or prospective employer, while showcasing your portfolio as the evidence of your knowledge and skills.

Skills in focus:

- Collaboration and communication
- Work readiness
- Critical thinking and problem solving
- Global, ethical, and environmental citizenship
- Discipline knowledge

Deliverable(s): Submit a 5-minute video presentation that showcases yourself and your portfolio.

Individual assessment.

On successful completion you will be able to:

- Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.
- Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.
- Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- [Academic Success](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation.

³ An automatic short extension is available for some assessments. Apply through the [Service Connect Portal](#).

Delivery and Resources

Learning and Teaching Activities - 3 hours weekly

You are expected to be up-to-date with the 1.5-hour lecture on Mondays each week, as well as your weekly 1.5-hour tutorial.

The 1.5-hour "lecture" in e-Student - this will be an industry panel event with Q&A from the audience and networking. You are expected to attend your registered 1.5-hour tutorial. The 1.5-hour tutorial is for a smaller group students. Here you will meet your team members weekly, and work on a project.

For the online streams - tutorials will be conducted on Zoom. For the in-person streams - tutorials will be conducted face-to-face on campus.

You cannot mix and match tutorial groups as you will be placed in teams according to your registered tutorial.

Special Event in the second half of the semester - '*Accelerate Your Career Like a Boss*'.

In the second half of the semester, one of the lectures will be run as a face-to-face round-robin networking event with a host of industry partners. Due to the nature of this event, the event will

be run in-person on campus at a different venue on campus (not the usual lecture theatre). The exact date will be confirmed and announced via iLearn. Historically, this has been an opportunity where students meet industry partners in-person and secure interviews, internships, and job opportunities. Both Online and In-person students will join this event in-person, there is no online option for this event - given the nature of the event. This event will help you succeed in your final assessment of the unit - 'Showcasing Your Employability' - which in turn helps you succeed in your career after graduation.

Registering in a tutorial in your timetable is your commitment to attend every week:

All assessments in this unit are tagged as "Observed" under Macquarie University's 'AI in Assessment' guidelines.

This is because, your written submissions for your assessments in this unit will depend on your evidencing your claims based on demonstrated and observed work with your team during tutorials. Additionally, all assessments will require you to critique or apply the insights of Industry Guests who visit our Lectures. You can either follow lectures in-person or online. However, you must attend your timetabled tutorial for you to demonstrate the observed component of your skills that align with the Unit Learning Outcomes.

All rubrics for all submitted tasks will include grading based on observed components in class, where you demonstrate the skills that you claim to possess - both technical skills in your discipline as well as professional/transferrable/employability skills. These observations will be made, noted, and marked during class throughout the semester.

You will need to commit to your timetable for the entire session (semester). While most of your grade is dependent on individual submissions, most of your observed skills that you discuss in these submissions will depend on work done during tutorials in teams, where you demonstrate the skills as outlined in the Unit Learning Outcomes.

Your timetabled tutorial slot is where you will be actively learning during class with your tutor and your peers. This unit cannot be completed asynchronously given that we are assessing the learning outcomes of Teamwork, Employability, and Global Issues. If you are unable to commit to your weekly timetable - you are strongly advised to un-enrol from this unit.

In the most exceptional cases, if you have a valid reason that prevents you from regularly attending tutorials, and you have an alternative way to demonstrate the Unit Learning Outcomes, **you are required to email the Unit Convenor by the end of Week 2**, and you must be prepared to accept a reasonable suggestion by the Unit Convenor of an alternative way of demonstrating the Unit Learning Outcomes. Regular commitments for work do not count as an exceptional case, as we have a variety of tutorials across the week and across the day and the evening. If you do not present your exceptional case to the Unit Convenor by the end of Week 2, you are agreeing to demonstrate the Unit Learning Outcomes through the regular pattern and expectations of this unit - that is: observation during weekly tutorials, which will then inform your assessment submissions in this unit - where you evidence your claims, via reference to your work in your team during tutorials.

This is our assurance to regulatory bodies, that we are assured of the skills that you

demonstrate, as denoted by the Unit Learning Outcomes - as we have directly observed your skills and the growth of your skills through your regular participation in classes, and our regular observation of your claimed skills. While we may not directly observe you writing your final submission, from a Unit Learning Outcomes point of view, we are assuring ourselves and regulatory bodies that we have verified evidence that your claimed skills in your submissions align with what we have observed during classes.

Thus, ultimately we are guaranteeing the integrity of this unit, a capstone, and the Bachelor of Commerce, overall.

In your registered tutorial, you will be placed in teams, where scaffolded team tasks will be worked through during each week's tutorial. These scaffolded tasks ultimately work towards each of your assessments in the unit.

In other words, non-attendance at tutorials will jeopardise both your individual component and the group component of the Capstone Project.

You may have 1 or 2 absences from tutorials during the session, which is fine so long as you let your team know about it, and commit to catching up with the team as soon as possible within a reasonable amount of time, and constantly communicate with your team to keep up-to-date.

You do not need to submit a case for Special Consideration if you miss 1 or 2 tutorials. Rather, you need to manage this absence using a protocol between you and your team.

Communicating and keeping up with your team during class and at least twice during the week is an expectation of this unit.

Tutors and team members will keep a record of your attendance and participation during tutorials, and rate your participation during tutorials. This will directly impact your own marks - as Teamwork is part of the marking rubrics used in this unit.

Recommended Texts and/or Materials

Resources uploaded on iLearn.

Technology Used and Required

Students will need to use online tools for collaboration with their team members.

Unit Web Page

The web page for this unit can be found at: **iLearn** <http://ilearn.mq.edu.au>

Teaching and Learning Strategy

The unit is designed as a capstone unit. A capstone unit is designed to bring all your knowledge together to solve a problem. There is no new content in the unit - rather a presentation of frameworks to consolidate all your content learned in your degree so far. This is a final year unit of study that integrates the material and skills presented across the degree.

Students will be placed in mixed-major teams to solve real-world problems. These real-world problems will revolve around the UN Sustainable Development Goals.

Students will address how commerce and business can play their part in achieving these goals.

Students will construct artefact/s that integrate all their learning, as well as demonstrate empathy & appreciation for other disciplines.

Students will reflect on how their own major is an integral part of the puzzle in the diverse world of commerce.

Students will demonstrate agility by dealing with shocks that occur to organisations and responding to these effectively.

Students will demonstrate excellence by presenting their portfolio of work, ready to be showcased to the job market

Unit Schedule

Please see iLearn.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://policies.smq.edu.au) (<https://policies.smq.edu.au>). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies](https://students.smq.edu.au/support/study/policies) (<https://students.smq.edu.au/support/study/policies>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central](https://policies.smq.edu.au) (<https://policies.smq.edu.au>) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit connect.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Academic Success

[Academic Success](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Ask a Study Coach](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)

- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)
- [Student Advocacy](#) provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via the [Service Connect Portal](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit <https://students.mq.edu.au/support/technology/service-desk>.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Unit information based on version 2026.06 of the [Handbook](#)