HRM 201
Workplace Relations
S1 Day 2015

Dept of Marketing and Management

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General Information

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Credit points
3

Prerequisites
HRM107

Corequisites

Co-badged status

Unit description
This unit examines the broad macro issues related to managing people at work. The scope of inquiry extends to the macroeconomic environment including the economic, political, social, and institutional context. The unit is approached from a stakeholder perspective, emphasising the way that management, labour and the state, along with other key stakeholders, act, both separately and together, to structure the employment relationship. Topics include the regulatory framework, bargaining structures and processes, conflict and co-operation, and the impact of change and reform directions.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://students.mq.edu.au/important-dates

Learning Outcomes

1. Understand and identify the different approaches to the study and practice of employment relations
2. Identify internal and external stakeholders in the employment relationship and the goals and objectives of these stakeholders
3. Analyse the way that these stakeholders act, together and separately, to shape employment relations processes
4. Define and apply theory in key employment relations processes
5. Relate the above to current issues in the field of employment relations

**General Assessment Information**

Important:

It is the responsibility of students to view their marks for each within session assessment on iLearn within 20 working days of posting. If there are any discrepancies, students must contact the unit convenor immediately. Failure to do so will mean that queries received after the release of final results regarding assessment marks (not including the final exam mark) will not be addressed.

**Late submissions:** A student who submits a late assessment without approval for an extension will be penalised by 10% per day, i.e. marks equal to 10% of the assignment’s weight will be deducted as a ‘flat rate’ from the mark awarded. For example, for an assignment that has a possible highest mark of 40, the student’s awarded mark will have four marks deducted for each late day. Saturday and Sunday each count as one day. Assessments will not be accepted after the marked assessment task has been returned to students who submitted the task on time.

**Assessment Tasks**

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignment</td>
<td>20%</td>
<td>Week 5</td>
</tr>
<tr>
<td>Essay</td>
<td>40%</td>
<td>Week 9</td>
</tr>
<tr>
<td>Final Examination</td>
<td>40%</td>
<td>University Examination Period</td>
</tr>
</tbody>
</table>

**Assignment**

Due: **Week 5**
Weighting: **20%**

**Weighting:** 20%

**Due Date:** Monday 23 March (Week 5)

**Duration/Length:** 1000 Words

**Submission Details:**

All students must submit their assignments through Turnitin using the link on iLearn by 11:59pm on the due date.

Hard copies must be given to the tutor in the Week 5 tutorial. Hard copies must be **identical** to the electronic version submitted.

Late assignments must also be submitted through Turnitin and a hardcopy provided to the tutor.
Description:
This assessment task requires you to read a number of short documents and then answer a range of questions.

Aims and Objectives
This exercise is designed to start students thinking about the range of perspectives held by various stakeholders on employment relations issues. When it comes to debates about employment relations matters, there is no black and white, no right or wrong. Employment relations stakeholders often have different and sometimes competing views, and expected alliances can often shift depending on the issue. Students are encouraged to approach any employment relations matter objectively, recognise that there will be a number of perspectives on the issue, and critically evaluate all viewpoints before arriving at a conclusion.

This Assessment Task relates to the following Learning Outcomes:
- Understand and identify the different approaches to the study and practice of employment relations
- Identify internal and external stakeholders in the employment relationship and the goals and objectives of these stakeholders
- Analyse the way that these stakeholders act, together and separately, to shape employment relations processes
- Relate the above to current issues in the field of employment relations

Essay
Due: Week 9
Weighting: 40%

Weighting: 40%
Due Date: Monday 4 May (Week 9)
Duration/Length: Maximum 2000 Words

Submission Details:
All students must submit their essays through Turnitin using the link on iLearn by 11:59pm on the due date.

Hard copies must be given to the tutor in the Week 9 tutorial. Hard copies must be identical to the electronic version submitted.

Late assignments must also be submitted through Turnitin and a hardcopy provided to the tutor.

Aims and Objectives
This assessment encourages students to:

• Provide a critical perspective of the academic literature on a topic.
• Construct a sustained argument in response to the question.
• Utilise and conform to the principles of academic rigour in the production of an acceptable, formal response to the question.

This Assessment Task relates to the following Learning Outcomes:

• Understand and identify the different approaches to the study and practice of employment relations
• Identify internal and external stakeholders in the employment relationship and the goals and objectives of these stakeholders
• Analyse the way that these stakeholders act, together and separately, to shape employment relations processes
• Define and apply theory in key employment relations processes
• Relate the above to current issues in the field of employment relations

Final Examination

Due: University Examination Period
Weighting: 40%

Final Examination includes the following as an assessment task for this unit to provide assurance that:

i) the product belongs to the student and

ii) the student has attained the knowledge and skills tested in the exam.
employment relations processes

- Define and apply theory in key employment relations processes
- Relate the above to current issues in the field of employment relations

Delivery and Resources

Classes

The unit involves 3 hours face-to-face teaching per week consisting of a two hour lecture and one hour tutorial.

The timetable for classes can be found on the University web site at: http://www.timetables.mq.edu.au/

While tutorials are not compulsory, if your final grade is marginal, your tutor’s opinion of your performance may be instrumental in determining your final grade.

Students MUST attend the tutorial assigned unless given permission by Lecturer or Tutor in special circumstances

Prizes

The Suncorp Group Employee Council Academic Prize

Required Text


Technology Used and Required

Students are required to use iLearn.

Unit Web Page

Course material is available on the learning management system (iLearn)

The web page for this unit can be found at: https://ilearn.mq.edu.au/login/MQ/

Learning and Teaching Activities

Students are expected to read and research each topic in advance, participate in class /tutorial discussions and to maintain a strong interest in current issues and changes in workplace relations.

Changes since the last offering of this unit

We are using a new, updated edition of the textbook. Tutorial activities have also been updated to reflect more current employment relations issues and incidents.
## Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Week Commencing</th>
<th>Lecture Topic</th>
<th>Text Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>23 February</td>
<td>What is employment relations?</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>2 March</td>
<td>Approaches to the study of employment relations</td>
<td>2 &amp; 3</td>
</tr>
<tr>
<td>3</td>
<td>9 March</td>
<td>The state</td>
<td>4</td>
</tr>
<tr>
<td>4</td>
<td>16 March</td>
<td>Management &amp; employer representatives</td>
<td>5</td>
</tr>
<tr>
<td>5</td>
<td>23 March</td>
<td>Employee representation - Union and non-union</td>
<td>6 &amp; 7</td>
</tr>
<tr>
<td>6</td>
<td>30 March</td>
<td>Rule-making - State regulation (1)</td>
<td>8</td>
</tr>
<tr>
<td>7 – 17 April</td>
<td>MID SEMESTER BREAK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>20 April</td>
<td>Rule-making - State regulation (2)</td>
<td>9</td>
</tr>
<tr>
<td>8</td>
<td>27 April</td>
<td>Rule-making - Managerial unilateralism &amp; individual contracting</td>
<td>10</td>
</tr>
<tr>
<td>9</td>
<td>4 May</td>
<td>Rule-making - Collective agreement-making &amp; bargaining</td>
<td>11</td>
</tr>
<tr>
<td>10</td>
<td>11 May</td>
<td>Collective bargaining simulation</td>
<td>Readings on iLearn</td>
</tr>
<tr>
<td>11</td>
<td>18 May</td>
<td>Industrial conflict</td>
<td>12</td>
</tr>
<tr>
<td>12</td>
<td>25 May</td>
<td>Employment relations &amp; performance</td>
<td>13</td>
</tr>
<tr>
<td>13</td>
<td>1 June</td>
<td>Unit review and exam briefing</td>
<td>All</td>
</tr>
</tbody>
</table>

* Note: The lecture topics are covered in the tutorial the following week.

## Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central. Students should be aware of the following policies in particular with regard to Learning and Teaching:

Disruption to Studies Policy http://www.mq.edu.au/policy/docs/disruption_studies/policy.html The Disruption to Studies Policy is effective from March 3 2014 and replaces the Special Consideration Policy.

In addition, a number of other policies can be found in the Learning and Teaching Category of Policy Central.

**Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/support/student_conduct/

**Results**

Results shown in iLearn, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au.

**Academic Honesty**

The nature of scholarly endeavour, dependent as it is on the work of others, binds all members of the University community to abide by the principles of academic honesty. Its fundamental principle is that all staff and students act with integrity in the creation, development, application and use of ideas and information. This means that:

- all academic work claimed as original is the work of the author making the claim
- all academic collaborations are acknowledged
- academic work is not falsified in any way
- when the ideas of others are used, these ideas are acknowledged appropriately.

Further information on the academic honesty can be found in the Macquarie University Academic Honesty Policy at http://www.mq.edu.au/policy/docs/academic_honesty/policy.html

**Grades**

Macquarie University uses the following grades in coursework units of study:

- HD - High Distinction
- D - Distinction
- CR - Credit
- P - Pass
- F - Fail

Grade descriptors and other information concerning grading are contained in the Macquarie University Grading Policy which is available at:

Grading Appeals and Final Examination Script Viewing
If, at the conclusion of the unit, you have performed below expectations, and are considering lodging an appeal of grade and/or viewing your final exam script please refer to the following website which provides information about these processes and the cut off dates in the first instance. Please read the instructions provided concerning what constitutes a valid grounds for appeal before appealing your grade.

http://www.businessandeconomics.mq.edu.au/new_and_current_students/undergraduate_current_students/how_do_i/grade_appeals/

Student Support
Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills
Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- Workshops
- StudyWise
- Academic Integrity Module for Students
- Ask a Learning Adviser

Student Enquiry Service
For all student enquiries, visit Student Connect at ask.mq.edu.au

Equity Support
Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

IT Help
For help with University computer systems and technology, visit http://informatics.mq.edu.au/help/.

When using the University's IT, you must adhere to the Acceptable Use Policy. The policy applies to all who connect to the MQ network including students.

Graduate Capabilities
Problem Solving and Research Capability
Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in
order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

**Learning outcomes**

- Analyse the way that these stakeholders act, together and separately, to shape employment relations processes
- Define and apply theory in key employment relations processes
- Relate the above to current issues in the field of employment relations

**Assessment tasks**

- Essay
- Final Examination

**Effective Communication**

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

**Learning outcomes**

- Understand and identify the different approaches to the study and practice of employment relations
- Identify internal and external stakeholders in the employment relationship and the goals and objectives of these stakeholders
- Analyse the way that these stakeholders act, together and separately, to shape employment relations processes
- Define and apply theory in key employment relations processes
- Relate the above to current issues in the field of employment relations

**Assessment tasks**

- Assignment
- Essay
- Final Examination

**Discipline Specific Knowledge and Skills**

Our graduates will take with them the intellectual development, depth and breadth of knowledge,
scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

**Learning outcomes**

- Understand and identify the different approaches to the study and practice of employment relations
- Identify internal and external stakeholders in the employment relationship and the goals and objectives of these stakeholders
- Analyse the way that these stakeholders act, together and separately, to shape employment relations processes
- Define and apply theory in key employment relations processes
- Relate the above to current issues in the field of employment relations

**Assessment tasks**

- Assignment
- Essay
- Final Examination

**Critical, Analytical and Integrative Thinking**

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

**Learning outcomes**

- Understand and identify the different approaches to the study and practice of employment relations
- Identify internal and external stakeholders in the employment relationship and the goals and objectives of these stakeholders
- Analyse the way that these stakeholders act, together and separately, to shape employment relations processes
- Define and apply theory in key employment relations processes
• Relate the above to current issues in the field of employment relations

**Assessment tasks**

• Assignment
• Essay
• Final Examination

**Research and Practice, Global and Sustainability**

The unit explores the impact of industrial relations and employment policy and practice on economic and social sustainability.

The unit uses research by Macquarie University researchers as well as from external sources. The unit gives you practice in applying research findings in your assignments.

Recommended resources:

**E-Resources:**

*ABI/INFORM* – comprehensive business database.

*Business Source Complete* – business resources for undergraduate/postgraduate use, with extensive archive of articles. Access to industry reports, market research reports, country reports & company profiles.

*Emerald Fulltext* – scholarly research in management.

*Factiva* – full text business and company information from major Australian and international news sources.

**Related Databases:**

*AIMMAT: AIM Management & Training Database* – a source for Australian, New Zealand and South East Asian articles on management and training. Includes many case studies.

*Informit* – Australasian content on social, economic and political issues.

*Proquest ANZ Newsstand* – provides full text of Australian and New Zealand newspapers, except the AFR.

**Relevant Journals:**

Australian Bulletin of Labour

Journal of Australian Political Economy

British Journal of Industrial Relations
Economic and Labor Relations Review
HR Monthly
International Journal of Employment Studies
Journal of Industrial Relations
Labour and Industry
New Technology, Work and Society
People Management
Research and Practice in Human Resource Management
Work and Occupations
Work, Employment and Society