



CHIR897

Clinic Internship 2

S2 Day 2018

Dept of Chiropractic

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Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Rosemary Giuriato

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Clinic Operations Coordinator

Sarah Letby

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By appointment

Credit points

4

Prerequisites

CHIR896

Corequisites

CHIR904

Co-badged status

Unit description

This is the second of two practical units in which students attend Macquarie University's Chiropractic and Research Centres as chiropractic interns. In this unit students become responsible for patient management and care under the guidance of the clinic supervisors.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.

Demonstrate an ability to educate patients in the aims and objectives of the proposed care including a rehabilitation program.

Demonstrate accurate and appropriate clinical record keeping skills.

Demonstrate an understanding of effective administrative structures required for the running of a chiropractic clinic

Demonstrated satisfactory competency in the ongoing assessments and attendance criteria for the clinic internship. Demonstrate ability to meet quotas as determined by the Department with respect to patient consultation requirements as set out in the Council on Chiropractic Education Australasia Inc (CCEA) Standards for First Professional Award Programs in Chiropractic Guidelines (Appendix 1 in Clinic Manual) inclusive of radiography quotas set by the Department with respect to the number of diagnostic radiographs produced and reports written. Demonstrated compliance to all requirements for the unit as described in the Clinic Manual.

Display sociocultural competency awareness and respect

General Assessment Information

The **Fitness to Practice (FTP) Procedure** applies to all students enrolled in Practical, Clinical and Professional (PCP) programs or units. It establishes how the University will identify and manage FTP at admission and during candidature, including supporting students enrolled in these programs or units.

The FTP Procedure is governed by General Coursework Rules 9.7, 9.8, and the Academic Progression Policy and is supported by the Inherent Requirements Framework.

The FTP procedure applies to PCP programs, which have embedded practical or clinical placement requirements in order to fulfil registration requirements.

Student

A student who has not met the FTP requirements for a PCP program listed in Schedule 3 of the Academic Progression Policy will be permanently excluded from their program of study.

An excluded student may apply for entry as a new applicant for a different program for which they meet the entry requirements and may apply either directly through MQ or through UAC. Refer to Coursefinder for specific admission requirements.

An excluded student may have additional conditions for admission after the exclusion period and will need to refer to the [Admission to Coursework Programs Policy and Procedure](#).

A student who has been found guilty of misconduct by the University Discipline Committee according to the [Student Discipline Rules 2018](#) Schedule 2 (Sanctions) may have a sanction applied, which may include suspending the student for an indefinite or a specified period or terminating the student's admission or enrolment at the University.

Guidance for this procedure is provided in the *Fitness to Practice Flowchart* and the *Faculties Fitness to Practice Guidelines*.

Criteria to meet Fitness to Practice requirements

Although program specific requirements may vary according to the external regulatory or registration requirements, five core criteria are identified below. It is recommended that program specific requirements be defined using these criteria.

1. **Type of issue** (*conduct, performance, compliance and health/disability*) that may affect performance while on placement and as a practitioner
2. **Frequency of occurrence** where the type of issue may be a one off or happens regularly despite efforts to remediate or is persistent
3. **Level of experience**; is the student at a novice, intermediate or advanced stage? The expectations of the performance of a novice will not be the same for an intermediate or advanced student
4. **Intent**; what was the intention or motivation of the student? Perhaps it was accidental, unintended, deliberate or even malicious
5. **Impact or potential impact**; even small errors, misjudgements, lapses in concentration or not paying attention can have catastrophic or potentially catastrophic consequences.

Interns completing CHIR897 in Session Two 2018 must have met all CLINIC requirements, and have all paperwork (except patient handovers) completed and signed by no later than the **25th of November 2018** in order to receive their grade when exam results are released by the University. This includes a minimum of 300 patient visits.

Clinic Internship I and II: CHIR896 and CHIR897 will be awarded satisfactory/fail grades only. A Pass/Satisfactory grade may only be awarded when ALL Clinical Requirements are met. This includes a minimum aggregate raw mark of **70%** from the assessments and satisfactory attendance, including the attainment of the minimum required patient treatments.

A grade of INCOMPLETE (I) may be awarded if all requirements EXCEPT Patient Numbers and/or Patient X-ray numbers are met **by the end of the examination period**. No INCOMPLETE Grades will be awarded for any other non-completions.

A FAIL of the unit will be recommended if ANY of the Clinical requirements are not met **by the end of the examination period** or a minimum raw mark of 70 across all assessments is not met. A **FAIL** of the subject will be recommended if ANY incomplete component of the assessment is not resolved by **1st July, 2018** for the D1 offering of this unit and **31st January, 2019** for D2 offering of this unit.

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>On Going Assessments (OCAs)</u>	15%	No	October
<u>Clinical Competency NP</u>	25%	No	October
<u>Competency viva</u>	30%	No	November

Name	Weighting	Hurdle	Due
<u>Clinical Competency DVD</u>	30%	No	November

On Going Assessments (OCAs)

Due: **October**

Weighting: **15%**

On Going Assessments (OCAs) of system reviews

On successful completion you will be able to:

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.
- Demonstrate an ability to educate patients in the aims and objectives of the proposed care including a rehabilitation program.
- Demonstrate accurate and appropriate clinical record keeping skills.
- Demonstrate an understanding of effective administrative structures required for the running of a chiropractic clinic
- Demonstrated satisfactory competency in the ongoing assessments and attendance criteria for the clinic internship. Demonstrate ability to meet quotas as determined by the Department with respect to patient consultation requirements as set out in the Council on Chiropractic Education Australasia Inc (CCEA) Standards for First Professional Award Programs in Chiropractic Guidelines (Appendix 1 in Clinic Manual) inclusive of radiography quotas set by the Department with respect to the number of diagnostic radiographs produced and reports written. Demonstrated compliance to all requirements for the unit as described in the Clinic Manual.
- Display sociocultural competency awareness and respect

Clinical Competency NP

Due: **October**

Weighting: **25%**

Clinical Competency on new patient

On successful completion you will be able to:

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical

examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.

- Demonstrate an ability to educate patients in the aims and objectives of the proposed care including a rehabilitation program.
- Demonstrate an understanding of effective administrative structures required for the running of a chiropractic clinic
- Demonstrated satisfactory competency in the ongoing assessments and attendance criteria for the clinic internship. Demonstrate ability to meet quotas as determined by the Department with respect to patient consultation requirements as set out in the Council on Chiropractic Education Australasia Inc (CCEA) Standards for First Professional Award Programs in Chiropractic Guidelines (Appendix 1 in Clinic Manual) inclusive of radiography quotas set by the Department with respect to the number of diagnostic radiographs produced and reports written. Demonstrated compliance to all requirements for the unit as described in the Clinic Manual.
- Display sociocultural competency awareness and respect

Competency viva

Due: **November**

Weighting: **30%**

Competency viva inter

On successful completion you will be able to:

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.
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Clinical Competency DVD

Due: **November**

Weighting: **30%**

Clinical Competency standardised case (video)

On successful completion you will be able to:

- Demonstrate an ability to educate patients in the aims and objectives of the proposed care including a rehabilitation program.
- Demonstrated satisfactory competency in the ongoing assessments and attendance criteria for the clinic internship. Demonstrate ability to meet quotas as determined by the Department with respect to patient consultation requirements as set out in the Council on Chiropractic Education Australasia Inc (CCEA) Standards for First Professional Award Programs in Chiropractic Guidelines (Appendix 1 in Clinic Manual) inclusive of radiography quotas set by the Department with respect to the number of diagnostic radiographs produced and reports written. Demonstrated compliance to all requirements for the unit as described in the Clinic Manual.

Delivery and Resources

Lecture 2hr Mon 9am -11am

2 X 4hr Treating shift

1 X 4hr Reception shift

Placement attendance opportunity

Fieldwork attendance opportunity

Attendance at Clinic shifts, placement locations and fieldwork events is expected over a 12 month calendar period and does not follow academic semester calendar.

Learning and Teaching Activities

Clinic Internship

Learning and Teaching Activities The main categories of the course requirements are as follows:- 1. Academic 2. Radiography 3. Professional Conduct 4. Attendance 5. Ongoing

Assessments 6. Clinical Assignments 7. Clinical Competency Assessments 8. Clinical Fieldwork Activities and attendance hours (Community Service Hours) 9. Clinic Administrative Duties The assessment tasks for the Clinic Internship units are in accordance with the Learning and Teaching guidelines as recommended by Macquarie University's 2013 Policy. This policy states that there is no requirement for a normal distribution of grades and it is the quality of the individual student's performance standards that will determine the grade awarded. The Department of Chiropractic has determined the minimum quotas in accordance with the Council on Chiropractic Education Australasia Inc (CCEA) Standards for First Professional Award Programs in Chiropractic Guidelines (Appendix 1). ?Performed at least fifty (50) individual, patient clinical assessments, including a comprehensive case history and examination for each patient for the purpose of developing a diagnosis or clinical impression and an appropriate case management regime. ?Performed at least five (5) examinations of each of the specific systems: cardiovascular, respiratory, genitourinary, digestive, EENT and a minimum of forty (40) appropriate neuro-musculoskeletal examinations. ?Interpreted and provided written reports on sixty (60) x-ray studies, at least fifteen (15) of which were performed by the student on different patients. ?Completed and recorded 10 full neurological assessments and 40 part neurological assessments, criteria dependent. ?Completed and recorded 15 Rehabilitation plans approved by a clinic supervisor ?Performed at least three hundred (300) chiropractic care sessions, directed toward the alleviation of an identifiable ailment. No more than 20 treatments to be directed towards family members or chiropractic students enrolled at Macquarie University, no more than 20% of treatments to be delivered at placement locations and no more than 10% of treatments to be delivered at fieldwork events. ?Adequately demonstrated a comprehensive understanding of which clinical laboratory examinations should be undertaken and what should be their interpretive significance to relevant cases. ?A minimum of 90% attendance at all rostered clinic shifts per semester ?A minimum of 8 hours attendance at any of the University co-ordinated field work events to be recorded by the end of CHIR897 unit completion. This excludes attendance at a clinic placement location. ?Interns will maintain their Treatment and Reception shifts until formally given leave to depart in December 2017. Early departure from internship without approval will lead to an incomplete grade for Clinical Internship II. ?No new patient numbers will be allocated from patients treated at a fieldwork event. ?No more than 30 patient treatments delivered at a fieldwork event will be counted towards the final 300 patient number requirement. ?Completed a minimum of 20 hours community service relating to chiropractic involvement. These hours may include attendance and assistance rendered at all Department Chiropractic functions where student participation is requested.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)

- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway](https://students.mq.edu.au/support/study/student-policy-gateway) (<https://students.mq.edu.au/support/study/student-policy-gateway>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central](http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central) (<http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central>).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au.

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

Learning outcomes

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.
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- Display sociocultural competency awareness and respect

Assessment tasks

- On Going Assessments (OCAs)
- Clinical Competency NP
- Competency viva
- Clinical Competency DVD

PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

Learning outcomes

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.
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Assessment tasks

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PG - Critical, Analytical and Integrative Thinking

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

Learning outcomes

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.
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PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or

practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

Learning outcomes

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.
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PG - Effective Communication

Our postgraduates will be able to communicate effectively and convey their views to different social, cultural, and professional audiences. They will be able to use a variety of technologically supported media to communicate with empathy using a range of written, spoken or visual formats.

This graduate capability is supported by:

Learning outcomes

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical

examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.

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Assessment tasks

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PG - Engaged and Responsible, Active and Ethical Citizens

Our postgraduates will be ethically aware and capable of confident transformative action in relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

Learning outcomes

- Demonstrate an ability to take a chiropractic clinical history, perform the relevant physical examination, order any necessary radiographs, refer for any other necessary evaluation in order to provisionally diagnose the patient's condition and carry out safe and effective chiropractic management of a patient (as taught by the Department) within the allocated time.
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Assessment tasks

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Changes since First Published

Date	Description
11/07/2018	Addition of Fitness to Practice policy