



# PLH 121

## Introductory Polish II

S2 External 2018

*Dept of International Studies*

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#### **Disclaimer**

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## General Information

### Unit convenor and teaching staff

Convenor

Kamila Walker

[kamila.walker@mq.edu.au](mailto:kamila.walker@mq.edu.au)

Contact via 02 9850 7014

Australian Hearing Hub (AHH) Level 2

Fridays 12:00pm to 13:00pm

Department Administrator

Eva Gabrielson

[eva.gabrielson@mq.edu.au](mailto:eva.gabrielson@mq.edu.au)

Contact via 02 9850 7005

Australian Hearing Hub (AHH) Level 2

Monday to Friday 9:00am to 4:00pm

Credit points

3

Prerequisites

PLH120

Corequisites

Co-badged status

### Unit description

This distance education unit is designed for non-native speakers of Polish who already have a very basic knowledge of the Polish language and who wish to foreground and expand their Polish language skills at the introductory level before venturing onto the more difficult Intermediate program. It focuses on a variety of everyday essential topics to increase the students' knowledge of the Polish language and builds upon PLH120 unit outcomes.

Throughout the course students will be further developing speaking, listening, reading and writing skills, and will gain an overview of Polish grammar, which ultimately prepares them for PLH220/221 Intermediate Polish I and II. Much of the unit practice of listening skills and lexis is through oral exercises and activities.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

**Reading:** Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.

**Listening:** Ability to follow speech that is carefully articulated with long pauses for the learner to assimilate meaning (e.g., basic personal and family information, shopping, local geography, employment, weather); to follow oral instructions for speaking practice; to listen actively to basic conversations and respond appropriately; and to demonstrate comprehension of basic spoken discourse in audio segments.

**Writing:** Ability to write short, simple and comprehensible text to describe daily activities or past events by producing grammatically correct sentences in a short loosely organised paragraph; and to write a series of simple phrases and sentences incorporating a typical format for writing dates, adverbs of frequency, and simple connectors like “and”, “but” and “because”.

**Spoken Interaction:** Ability to engage in simple conversations in a variety of common and basic situations with reasonable ease; to manage routine exchanges with increased grammatical accuracy in predictable everyday situations to do with work and free time; and to participate in face-to-face conversations to describe daily events, activities and personal experiences.

**Spoken Production:** Ability to briefly describe studies, employment, weather, daily routines and basic people daily interactions through a series of short simple sentences.

**Effective Communication:** Ability to effectively participate in online sessions, on campus sessions and associated activities.

## General Assessment Information

Assignments 1 to 4 should be downloaded individually from the online unit, completed and submitted prior to the due date electronically for assessment through Turnitin. Instructions for submitting Turnitin assignments can be found in the online unit.

The Oral Test will be conducted online via Skype or in person before the Final Quiz and students are responsible to book a time in advance with the lecturer prior to the nominated Oral Test week.

The Final Quiz will be completed online electronically, within the allowed time, by following the

instructions provided.

Please note that all assessment due dates and times are based on Australian Eastern Standard Time (AEST).

Important note: To complete all assignments and the final quiz you must have access to Polish fonts on your computer.

**Specific instructions, detailed grading standards (such as rubrics) and indicative examples of assessment tasks are provided in the iLearn unit.**

### Electronic submission

Unless otherwise approved, all text-based assessment tasks will be submitted electronically using the University's electronic learning management system.

### Use of plagiarism detection software

Text-based work submitted by students for assessment will be subject to plagiarism detection software, such as Turnitin or similar approved software, unless otherwise approved.

Plagiarism detection methods are to be used on a routine basis to check student work or when plagiarism is suspected.

## Late Assessment Penalty

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

### Special Consideration Policy

All assessment tasks are compulsory and must be submitted on time. Students unable to meet due dates **must** apply for 'Special Consideration' via ask.mq.edu.

If a Special Consideration Application is either not submitted or not approved, the student will be awarded a mark of 0 for the task.

## Assessment Tasks

Name	Weighting	Hurdle	Due
<a href="#"><u>Assignment 1</u></a>	10%	No	5pm, 31 August
<a href="#"><u>Assignment 2</u></a>	10%	No	5pm, 5 October
<a href="#"><u>Assignment 3</u></a>	10%	No	5pm, 19 October
<a href="#"><u>Oral Test</u></a>	20%	No	23 - 25 October

Name	Weighting	Hurdle	Due
<a href="#">Assignment 4</a>	10%	No	5pm, 2 November
<a href="#">Final Quiz</a>	40%	No	9am - 9pm, 6 November

## Assignment 1

Due: **5pm, 31 August**

Weighting: **10%**

Grammar and Vocabulary Assignment

On successful completion you will be able to:

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Writing: Ability to write short, simple and comprehensible text to describe daily activities or past events by producing grammatically correct sentences in a short loosely organised paragraph; and to write a series of simple phrases and sentences incorporating a typical format for writing dates, adverbs of frequency, and simple connectors like “and”, “but” and “because”.

## Assignment 2

Due: **5pm, 5 October**

Weighting: **10%**

Grammar and Vocabulary Assignment

On successful completion you will be able to:

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Writing: Ability to write short, simple and comprehensible text to describe daily activities or past events by producing grammatically correct sentences in a short loosely organised paragraph; and to write a series of simple phrases and sentences incorporating a typical

format for writing dates, adverbs of frequency, and simple connectors like “and”, “but” and “because”.

## Assignment 3

Due: **5pm, 19 October**

Weighting: **10%**

Grammar and Vocabulary Assignment

On successful completion you will be able to:

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Writing: Ability to write short, simple and comprehensible text to describe daily activities or past events by producing grammatically correct sentences in a short loosely organised paragraph; and to write a series of simple phrases and sentences incorporating a typical format for writing dates, adverbs of frequency, and simple connectors like “and”, “but” and “because”.

## Oral Test

Due: **23 - 25 October**

Weighting: **20%**

A face-to-face Skype or in office test

On successful completion you will be able to:

- Listening: Ability to follow speech that is carefully articulated with long pauses for the learner to assimilate meaning (e.g., basic personal and family information, shopping, local geography, employment, weather); to follow oral instructions for speaking practice; to listen actively to basic conversations and respond appropriately; and to demonstrate comprehension of basic spoken discourse in audio segments.
- Spoken Interaction: Ability to engage in simple conversations in a variety of common and basic situations with reasonable ease; to manage routine exchanges with increased grammatical accuracy in predictable everyday situations to do with work and free time; and to participate in face-to-face conversations to describe daily events, activities and personal experiences.

- Spoken Production: Ability to briefly describe studies, employment, weather, daily routines and basic people daily interactions through a series of short simple sentences.
- Effective Communication: Ability to effectively participate in online sessions, on campus sessions and associated activities.

## Assignment 4

Due: **5pm, 2 November**

Weighting: **10%**

Grammar and Vocabulary Assignment

On successful completion you will be able to:

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Writing: Ability to write short, simple and comprehensible text to describe daily activities or past events by producing grammatically correct sentences in a short loosely organised paragraph; and to write a series of simple phrases and sentences incorporating a typical format for writing dates, adverbs of frequency, and simple connectors like “and”, “but” and “because”.

## Final Quiz

Due: **9am - 9pm, 6 November**

Weighting: **40%**

An online quiz

On successful completion you will be able to:

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Writing: Ability to write short, simple and comprehensible text to describe daily activities or past events by producing grammatically correct sentences in a short loosely organised paragraph; and to write a series of simple phrases and sentences incorporating a typical

format for writing dates, adverbs of frequency, and simple connectors like “and”, “but” and “because”.

## Delivery and Resources

### Required Text

The prescribed text (Course Notes) for PLH120/PLH121 is "Elementary Polish for English Speaking Students" by Edmund A. Ronowicz and Ronald F. Feldstein. A copy of the Course Notes can be found in the unit online as individual lessons.

### Recommended Texts

It is recommended that each student acquires additional books that are also available from The Co-op Bookshop:

1. Any Polish-English, English-Polish dictionary
2. K. Janecki, *301 Polish Verbs: Fully Conjugated in all the Tenses in a New Easy-to-Learn Format, Alphabetically Arranged*, 2<sup>nd</sup> ed. (Hauppauge, N.Y.: Barron's Educational Series, 2000).
3. D. Bielec, *Polish: An Essential Grammar*, 2<sup>nd</sup> ed. (London and New York: Routledge, 2012).
4. L. Madelska and G. Schwartz, *Discovering Polish: A Learner's Grammar* (Kraków: Prolog, 2010).

Copies of all recommended texts are also available in the Macquarie Library for loan.

### On-line materials include:

Assignments 1-4, Recorded Lessons, Key to the Exercises, Unit Review, Oral Test Instructions, Quiz Instructions and Sample Quiz, The Placement Tests, Residential School and Polish Educational Scholarship Forms.

## TECHNOLOGY USED AND REQUIRED

### Online Unit

Login is via: <https://ilearn.mq.edu.au/>

Is my unit in iLearn?: <http://help.ilearn.mq.edu.au/unitsonline/> to check when your online unit will become available.

### Technology

Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.

For students attending classes on campus we strongly encourage that you bring along your own laptop computer, ready to work with activities in your online unit. The preferred operating system is Windows 10.



Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required. If applicable, students are required to download the relevant language package prior to Week 2.

Please contact your course convenor **before** the end of **Week 1** if you do not have a suitable laptop (or tablet) for in-class use.

- For central technical support go to: [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/)
- For student quick guides on the use of iLearn go to: <https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students>

## Unit Schedule

The following is the student study plan which includes the assessment tasks due dates.

Week	Activity Dates	Complete Lessons	Course Activities	Assignment Covers
1	30/07/2018 - 05/08/2018	31 & 32		
2	06/08/2018 - 12/08/2018	33 & 34		
3	13/08/2018 - 19/08/2018	35 & 36		
4	20/08/2018 - 26/08/2018	37 & 38		
5	27/08/2018 - 02/09/2018	39 & 40	Assignment 1 due	Lessons 31 to 38
6	03/09/2018 - 09/09/2018	41 & 42 & 43		
7	10/09/2018 - 16/09/2018	44 & 45		
Mid-Semester Break	17/09/2018 - 23/09/2018	46 & 47		
	24/09/2018 - 30/09/2018	48 & 49		
8	01/10/2018 - 07/10/2018	50 & 51	Assignment 2 due	Lessons 39 to 45
9	08/10/2018 - 14/10/2018	52 & 53		
10	15/10/2018 - 21/10/2018	54 & 55	Assignment 3 due	Lessons 46 to 53
11	22/10/2018 - 28/10/2018	56 & 57	Oral Test (nominate either Tuesday, Wednesday or Thursday)	

12	29/10/2018 - 04/11/2018	58 & 59 & 60	Assignment 4 due	Lessons 54 to 59
13	05/11/2018 - 11/11/2018		Final Quiz	

It is important that students work regularly at home using the Course Notes and Audio Lectures in order to cope with the unit workload. Whilst it is quite possible to complete the whole unit externally, as has been demonstrated by a number of students in the past, those students who have regular face-to-face contact with the lecturer and/or other students have proved to have higher academic achievements.

**Please note that there will be weekly Skype tutorials starting in Week 1 and running through to Week 13 excluding the mid-semester break. These tutorials are non-compulsory but highly recommended.**

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway \(https://students.mq.edu.au/support/study/student-policy-gateway\)](https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

## Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit [ask.mq.edu.au](#).

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## Learning Skills

Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

## Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at [ask.mq.edu.au](http://ask.mq.edu.au)

## IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

## Graduate Capabilities

### Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

## Learning outcomes

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Listening: Ability to follow speech that is carefully articulated with long pauses for the learner to assimilate meaning (e.g., basic personal and family information, shopping, local geography, employment, weather); to follow oral instructions for speaking practice; to listen actively to basic conversations and respond appropriately; and to demonstrate comprehension of basic spoken discourse in audio segments.
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- Spoken Production: Ability to briefly describe studies, employment, weather, daily routines and basic people daily interactions through a series of short simple sentences.
- Effective Communication: Ability to effectively participate in online sessions, on campus sessions and associated activities.

## Assessment tasks

- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz

## Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue

knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

## **Learning outcomes**

- **Reading:** Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
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## **Assessment tasks**

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- Assignment 2
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## Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

### Learning outcomes

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Listening: Ability to follow speech that is carefully articulated with long pauses for the learner to assimilate meaning (e.g., basic personal and family information, shopping, local geography, employment, weather); to follow oral instructions for speaking practice; to listen actively to basic conversations and respond appropriately; and to demonstrate comprehension of basic spoken discourse in audio segments.
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## Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

## Learning outcomes

- Writing: Ability to write short, simple and comprehensible text to describe daily activities or past events by producing grammatically correct sentences in a short loosely organised paragraph; and to write a series of simple phrases and sentences incorporating a typical format for writing dates, adverbs of frequency, and simple connectors like “and”, “but” and “because”.
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## Assessment tasks

- Assignment 1
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- Assignment 3
- Oral Test



- Assignment 4
- Final Quiz

## Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

### Learning outcomes

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Listening: Ability to follow speech that is carefully articulated with long pauses for the learner to assimilate meaning (e.g., basic personal and family information, shopping, local geography, employment, weather); to follow oral instructions for speaking practice; to listen actively to basic conversations and respond appropriately; and to demonstrate comprehension of basic spoken discourse in audio segments.
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- Effective Communication: Ability to effectively participate in online sessions, on campus sessions and associated activities.



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## Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

## Learning outcomes

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
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## Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

## Learning outcomes

- Reading: Ability to understand short, simple texts on familiar topics from the course notes which consist of high frequency everyday language to do with school, home environment, jobs, seasons and the weather; to construct meaning from reading materials on targeted topics; to predict the meaning of unfamiliar vocabulary by analysing word structure and using context clues.
- Listening: Ability to follow speech that is carefully articulated with long pauses for the learner to assimilate meaning (e.g., basic personal and family information, shopping, local geography, employment, weather); to follow oral instructions for speaking practice; to listen actively to basic conversations and respond appropriately; and to demonstrate comprehension of basic spoken discourse in audio segments.
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## **Assessment tasks**

- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz