MEDI103

Professional Practice 1

S1 Day 2019

Medicine and Health Sciences Faculty level units

Contents

General Information

Unit convenor and teaching staff
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Credit points
3

Prerequisites
Admission to BClinSc

Corequisites

Co-badged status

Unit description
This unit is the first one in the Professional Practice series of units in the Bachelor of Clinical Science. These units focus on the core knowledge and skills underpinning a career in health care as a researcher, manager, or practitioner. Starting with core concepts in professional practice and university learning, we will explore professionalism through a variety of topics, including: reflection, evidence, communication, and teamwork. Learning activities will include interactive tutorials, online activities, and expert lectures allowing you to develop your understanding of professional practice and build your capacity to become a reflective learner in the health context.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

Identify the fundamental skills required for personal reflection and life-long learning.

Identify core concepts of communication.

Define the key attributes of effective teams.

Analyse the role of leadership in team and group work.

Describe the function of evidence and research in health care.

General Assessment Information

General Assessment Information

Grade descriptors and other information concerning grading are contained in Schedule 1 of the Macquarie University Assessment Policy, which is available at: https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/assessment.

Further details for each assessment task will be available on iLearn.

All final grades in the Bachelor of Clinical Science are determined by a grading committee and are not the sole responsibility of the Unit Convenor.

Students will be awarded a final grade plus a Standardised Numerical Grade (SNG). The SNG is not necessarily a summation of the individual assessment components. The final grade and SNG that are awarded reflect the corresponding grade descriptor in the Grading Policy.

To pass this unit, students must demonstrate sufficient evidence of achievement of the learning outcomes, attempt all assessment tasks, meet any ungraded requirements including professionalism and achieve an SNG of 50 or better.

Student Professionalism

In the Faculty of Medicine and Health Sciences, professionalism is a key capability embedded in all our courses. As part of developing professionalism, students are expected to attend all small group interactive sessions including tutorials, as well as clinical- and laboratory-based practical sessions.

Furthermore, lectures and seminars are key learning activities that you are expected to attend throughout completion of the B Clinical Science course. While audio recordings and lecture slides may be made available following these large group sessions, it is important to recognise that such resources are a study aid - and should not be considered an alternative to lecture or seminar attendance.

Students who do not maintain adequate attendance (greater than or equal to 80% of scheduled classes) may be deemed unable to meet expectations regarding professionalism and may be referred for disciplinary action (which may include exclusion from assessments and unit failure).

Similarly, as part of developing professionalism, students are expected to submit all work by the due date. Applications for assessment task extensions must be supported by appropriate evidence and submitted via ask.mq.edu.au. For further details please refer to the Special Consideration Policy available at https://students.mq.edu.au/study/my-study-program/special-consideration

Late Submission

All assignments which are officially received after the due date, and where no extension has

been granted, will incur a deduction of 10% for the first day, and 10% for each subsequent day including the actual day on which the work is received. Weekends and public holidays are included. For example:

Due date	Received	Days late	Deduction	Raw mark	Final mark	
Fri 14th	Mon 17th	3	30%	75%	45%	

Assessment Tasks

Name	Weighting	Hurdle	Due
Early milestone assessment	10%	No	Week 4
Written Video Analysis	25%	No	Week 8
Group Project	40%	No	Week 12
Portfolio Assessment	25%	No	Week 14

Early milestone assessment

Due: **Week 4**
Weighting: **10%**

A short reflective writing task, focussed on the initial few weeks of course content, to be developed as a reflection on an aspect of the capability statements in the portfolio.

On successful completion you will be able to:
 • Identify the fundamental skills required for personal reflection and life-long learning.

Written Video Analysis

Due: **Week 8**
Weighting: **25%**

A short in-class written analysis of a video recorded interaction.

On successful completion you will be able to:
 • Identify core concepts of communication.

Group Project

Due: **Week 12**
Weighting: **40%**

A group project comprising a presentation (graded as a group - 20%) and an annotated bibliography of sources used in the presentation, focussing on the individual contribution (graded individually - 20%).

On successful completion you will be able to:
- Identify core concepts of communication.
- Define the key attributes of effective teams.
- Analyse the role of leadership in team and group work.
- Describe the function of evidence and research in health care.

Portfolio Assessment

Due: **Week 14**
Weighting: **25%**

A short reflective writing task demonstrating progress against an additional aspect of the capability statements in the portfolio.

On successful completion you will be able to:
- Identify the fundamental skills required for personal reflection and life-long learning.
- Identify core concepts of communication.
- Define the key attributes of effective teams.
- Analyse the role of leadership in team and group work.
- Describe the function of evidence and research in health care.

Delivery and Resources

As a student enrolled in MEDI103 Professional Practice, you will engage in a range of online and face-to-face learning activities, including readings, online modules, videos, lectures lectures and a weekly tutorial/seminar. Further details can be found on iLearn.

There is no textbook for this unit and readings will be accessible online.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy

- Fitness to Practice Procedure

- Grade Appeal Policy

- Complaint Management Procedure for Students and Members of the Public

- Special Consideration Policy (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the Student Policy Gateway (https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Assessment requirements

Students are required to pass the assessment specifically for Professional Practice (60%) as well as demonstrate sufficient evidence of achievement in the programmatic assessment (40% - ePortfolio) in order to successfully pass the unit. If a student does not achieve at least 30/60 in the Professional Practice assessments, he/she may be awarded a Fail for the unit and an aggregate mark of 45.

Attendance requirements

Students are required to attend a minimum of 80% of tutorials and other scheduled learning activities, unless special consideration is granted by the unit convenor. If a student does not attend a minimum of 80% of classes, he/she may not be able to pass the unit.

Penalties for late submissions

Late submissions will be penalised unless special consideration is granted by the unit convenor. The penalty is 10% per day or part thereof.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- Workshops
- StudyWise
- Academic Integrity Module for Students
- Ask a Learning Adviser

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

Learning outcomes

- Identify the fundamental skills required for personal reflection and life-long learning.
- Identify core concepts of communication.
- Define the key attributes of effective teams.
- Analyse the role of leadership in team and group work.

Assessment tasks

- Early milestone assessment
- Written Video Analysis
- Group Project
- Portfolio Assessment

Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

Learning outcome

- Identify the fundamental skills required for personal reflection and life-long learning.

Assessment tasks

- Early milestone assessment
- Portfolio Assessment

Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

Learning outcome

- Describe the function of evidence and research in health care.

Assessment tasks

- Group Project
- Portfolio Assessment

Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in

order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

Learning outcomes

- Identify core concepts of communication.
- Define the key attributes of effective teams.
- Analyse the role of leadership in team and group work.
- Describe the function of evidence and research in health care.

Assessment tasks

- Written Video Analysis
- Group Project
- Portfolio Assessment

Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

Learning outcomes

- Identify core concepts of communication.
- Define the key attributes of effective teams.
- Analyse the role of leadership in team and group work.

Assessment tasks

- Written Video Analysis
- Group Project
- Portfolio Assessment

Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

Learning outcomes

- Define the key attributes of effective teams.
- Analyse the role of leadership in team and group work.

Assessment tasks

- Group Project
- Portfolio Assessment