



# GEOP816

## Local Government Approval Process

S2 Block 2019

*Department of Geography and Planning*

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#### **Disclaimer**

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## General Information

Unit convenor and teaching staff

Unit Convenor

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Credit points

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Prerequisites

Admission to MEnvPlan or MPlan or GradCertEnvPlan or MEnvMgt or MEngMgt or MPPP or MEnv or GradDipEnv or GradCertSusDev or GradDipSusDev or GradCertEnvPlan or GradCertSIA or GradDipSIA or MDevStud or MSusDev

Corequisites

Co-badged status

Unit description

This unit examines the development approval process which is a major component of environmental planning in a statutory context. The examination will be undertaken from both theoretical and practical perspectives with a focus upon the foundation elements of environmental planning frameworks including stakeholders, assessment methods and professional planning ethics, while considering both administrative and jurisdictional contexts. This highly practical subject pays particular attention to methods of environmental assessment in development control and case studies are employed to relate theory to practice, generating professional planner practice skills for each participant.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

An understanding of the theory and practice of the development approval process in NSW, including plan making.

Knowledge of the range of methods, institutional and ethical contexts and values of stakeholders in the development approval processes, including understanding the role of councils and the NSW Land and Environment Court.

Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.

Plan reading, design and practical planning skills.

An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.

Presentation skills appropriate for briefing clients, stakeholders and councillors.

Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## General Assessment Information

It is a general requirement that you observe the [University's academic integrity policy](#) and avoid plagiarism in your work.

There are four assessments for GEOP 816. The final grade is based on the total mark accumulated across all assessments. Failure to submit any single assessment task may result in failure of the unit.

Unless a special consideration request [https://ask.mq.edu.au/account/forms/display/special\\_consideration](https://ask.mq.edu.au/account/forms/display/special_consideration) has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline.

Class attendance is required – so is your active participation in class activities. Paid outside work commitments is not a legitimate reason for missing class. The roll will be called at each class.

### Submitting your assignment:

All assignments should be submitted via Turn-it-in.

### Please note

1. This course has four assignments.
2. Three of these assignments have a word limit the aim of which is to encourage concise and clear expression which is needed in most professional situations.

**State the number of words in your assignment** not including a reference list.

3. You may include summary tables, dot points, maps and other devices to present your information succinctly, **providing your dot points can always be read as part of a full sentence.**
4. Ensure that your name and student number are contained in the header or footer of each page.
5. Please number your pages
6. Keep a copy of all your submitted assignments, unfortunately they do get lost sometimes.
7. Use a reference list to correctly list all sources cited in your text. Note that failure to cite sources - including unpublished lecture material etc. - will be considered as plagiarism and will result in severe penalties, up to and including failure of the whole unit. If you need to include references to material not cited in your text, use a bibliography and include a brief paragraph explaining why.

## Assessment Tasks

Name	Weighting	Hurdle	Due
<a href="#"><u>Measuring Plans</u></a>	10%	No	31/08/19
<a href="#"><u>Local area review</u></a>	25%	No	31/09/2019
<a href="#"><u>Local Planning Panel DA review</u></a>	40%	No	31/10/2019
<a href="#"><u>Learning and Reflection Journa</u></a>	25%	No	08/11/19

### Measuring Plans

Due: **31/08/19**

Weighting: **10%**

A practical measuring plans test to be completed in class

#### Assessment criterion:

Correctly measuring the plans as per the instructions

On successful completion you will be able to:

- An understanding of the theory and practice of the development approval process in

NSW, including plan making.

- Plan reading, design and practical planning skills.

## Local area review

Due: **31/09/2019**

Weighting: **25%**

Review and assessment of land use plans for an area and outcomes achieved. Maximum 2500 words

### **Assessment criteria:**

- i Demonstrated understanding of the planning outcomes anticipated in the applicable strategic planning documents
- ii Clear presentation of actual outcomes
- iii Critical assessment of the actual outcomes vis-a-vis the intended outcomes
- iv Clarity of presentation of issues of complexity, advantage and disadvantage in these arrangements

On successful completion you will be able to:

- An understanding of the theory and practice of the development approval process in NSW, including plan making.
- Knowledge of the range of methods, institutional and ethical contexts and values of stakeholders in the development approval processes, including understanding the role of councils and the NSW Land and Environment Court.
- Plan reading, design and practical planning skills.
- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.
- Presentation skills appropriate for briefing clients, stakeholders and councillors.
- Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## Local Planning Panel DA review

Due: **31/10/2019**

Weighting: **40%**

Presentation to the class using 12 powerpoint slides with talking notes and one page summary.

**Powerpoint slides and talking notes due 31/10/19. Presentation takes place on 2/11/19**

### **Assessment criteria:**

- i Adequacy and accuracy of presentation of key features of the DA

- ii Identification of the critical issues which resulted in the DA being referred to the local planning panel
- iii Adequacy of the analysis of the panel's consideration, including that of identified stakeholders
- iv Clarity of presentation of reasons for the determination, and your view on the process and whether you agree with the decision made.

On successful completion you will be able to:

- An understanding of the theory and practice of the development approval process in NSW, including plan making.
- Knowledge of the range of methods, institutional and ethical contexts and values of stakeholders in the development approval processes, including understanding the role of councils and the NSW Land and Environment Court.
- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.
- Plan reading, design and practical planning skills.
- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.
- Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## Learning and Reflection Journal

Due: **08/11/19**

Weighting: **25%**

A record of your learning journey and personal reflections about what you have learned. Maximum 2500 words

### **Assessment criteria:**

- i Evidence of thoughtful engagement by the student with the content of the course.
- ii Demonstrated consideration of issues, complexity and/or ethical dilemmas covered in the course.

On successful completion you will be able to:

- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.

- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.
- Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## Delivery and Resources

GEOP 816 is presented in block mode to enhance planning profession skill learning and access to specialists in the planning field. The unit comprises lectures, workshops, and assessments designed to meet the learning objectives.

A reading list will be provided.

**Students are requested to bring their laptops/tablets to all classes as internet access will be required for some activities.**

GEOP 816 has a website which is accessible via [ilearn.mq.edu.au](http://ilearn.mq.edu.au). Here you can get access to unit materials, copies of PowerPoint slides, notices and a bulletin board to communicate with staff and fellow students. You should check the website regularly for messages.

Students are required to **borrow or purchase a scale ruler** in order to assess architectural plans - one of the skills that will be developed in the unit.

## Unit Schedule

Date 2019	Theme	Lecture topic and integrated class activity	Assignment due date
17 August	<b>Foundation Setting the Scene</b>	Overview of the course and assignment requirements  Why plan; overview of planning in Australia;; common terms; Role of State and local Government; Integrated planning and reporting; Regional and District Plans.	
31 August	<b>Environmental Planning Instruments</b>	Deeper dive into relevant legislation, LEPs, SEPPs; DCPs  Importance of maps	<b>Assignment 1</b> Measuring Plans (in-class) – Bring a scale-ruler
7 September	<b>Development Assessment focus</b>	DA procedures; Statement of Environmental Effects; role of the Land and Environment Court.	
12 October	<b>Development Assessment focus</b>	More about DA procedures; Statement of Environmental Effects; role of the Land and Environment Court.	<b>Assignment 2</b> Local Area Review due 13/09/19
19 October	<b>Planning ethics; evidence based planning</b>	Planning ethics, community participation and evidence based planning	

Date 2019	Theme	Lecture topic and integrated class activity	Assignment due date
31 October			<b>Assignment 3</b> Local Planning Panel DA Review  <b>Powerpoint</b> presentation Due 31/10/2019
2 November	<b>Presentations, Reviews and wrap up</b>	6. Student presentations; discussion of final reflection assignment, wrap up.	<b>Assignment 3</b>  Local Planning Panel DA Review <b>Student</b> Presentation  Due: in class 02/11/2019
8 November			<b>Assignment 4</b> Reflection Due 08/11/19

Please note: lecture topics and sequence may be subject to change.

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note: The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.**)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway \(https://students.mq.edu.au/support/study/student-policy-gateway\)](https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of



Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

## Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit [ask.mq.edu.au](http://ask.mq.edu.au) or if you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## Learning Skills

Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

## Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at [ask.mq.edu.au](http://ask.mq.edu.au)

If you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)

## IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

## Graduate Capabilities

### PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

## **Learning outcomes**

- Knowledge of the range of methods, institutional and ethical contexts and values of stakeholders in the development approval processes, including understanding the role of councils and the NSW Land and Environment Court.
- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.
- Plan reading, design and practical planning skills.
- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.
- Presentation skills appropriate for briefing clients, stakeholders and councillors.
- Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## **Assessment tasks**

- Measuring Plans
- Local area review
- Local Planning Panel DA review

## **PG - Discipline Knowledge and Skills**

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

## **Learning outcomes**

- An understanding of the theory and practice of the development approval process in NSW, including plan making.
- Knowledge of the range of methods, institutional and ethical contexts and values of stakeholders in the development approval processes, including understanding the role of councils and the NSW Land and Environment Court.
- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.
- Plan reading, design and practical planning skills.
- An ability to write logical and clearly structured reports, addressing defined issues,

- applying an understanding of planning terms in both strategic and development planning.
- Presentation skills appropriate for briefing clients, stakeholders and councillors.
- Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## **Assessment tasks**

- Measuring Plans
- Local area review
- Local Planning Panel DA review

## **PG - Critical, Analytical and Integrative Thinking**

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

## **Learning outcomes**

- An understanding of the theory and practice of the development approval process in NSW, including plan making.
- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.
- Plan reading, design and practical planning skills.
- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.
- Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## **Assessment tasks**

- Local area review
- Local Planning Panel DA review
- Learning and Reflection Journal

## **PG - Research and Problem Solving Capability**

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and

problem solving.

This graduate capability is supported by:

## **Learning outcomes**

- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.
- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.

## **Assessment tasks**

- Measuring Plans
- Local area review
- Local Planning Panel DA review

## **PG - Effective Communication**

Our postgraduates will be able to communicate effectively and convey their views to different social, cultural, and professional audiences. They will be able to use a variety of technologically supported media to communicate with empathy using a range of written, spoken or visual formats.

This graduate capability is supported by:

## **Learning outcomes**

- Knowledge of the range of methods, institutional and ethical contexts and values of stakeholders in the development approval processes, including understanding the role of councils and the NSW Land and Environment Court.
- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.
- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.
- Presentation skills appropriate for briefing clients, stakeholders and councillors.

## **Assessment tasks**

- Local area review
- Local Planning Panel DA review

## **PG - Engaged and Responsible, Active and Ethical Citizens**

Our postgraduates will be ethically aware and capable of confident transformative action in

relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

## **Learning outcomes**

- Knowledge of the range of methods, institutional and ethical contexts and values of stakeholders in the development approval processes, including understanding the role of councils and the NSW Land and Environment Court.
- Critically analyse and evaluate practical case studies in development approval and assessment in order to recognise the strengths and limitations of the development approval process.
- An ability to write logical and clearly structured reports, addressing defined issues, applying an understanding of planning terms in both strategic and development planning.
- Presentation skills appropriate for briefing clients, stakeholders and councillors.
- Consideration of the ways in which values and ethical issues affect the built environment and reflection on how personal values and assumptions influence ethical practice.

## **Assessment tasks**

- Local Planning Panel DA review
- Learning and Reflection Journal