



HSYP815

Public Health Placement A

S1 Placement 2019

Medicine and Health Sciences Faculty level units

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	4
<u>Delivery and Resources</u>	5
<u>Policies and Procedures</u>	6
<u>Graduate Capabilities</u>	8

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Unit Convenor

Amalie Dyda

amalie.dyda@mq.edu.au

Contact via amalie.dyda@mq.edu.au

75 Talavera Rd

By appointment only

Credit points

16

Prerequisites

Admission to MPH (Professional Practice) specialisation and permission by special approval

Corequisites

Co-badged status

Unit description

This unit provides MPH students with an opportunity to gain experience in the Public Health workplace. Students undertaking placements will have the opportunity to contribute to real world initiatives in areas as diverse as policy, research, health promotion, and advocacy. Tasks may involve ethics submissions, program development, program evaluation, literature reviews and stakeholder engagement. Students will have the opportunity to discuss and plan their placements with MQ staff and workplace supervisors. Placement will consist of approximately 10 weeks of full time work. Entry to this unit is by application. Students intending to enrol in the unit should consult with the Unit Convenor by 15 August (for S1 the following year).

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

Demonstrate the ability to work effectively in the partner organisation.

Define a work plan appropriate for the placement and demonstrate an understanding of the processes required for completion.

Demonstrate progress against a work plan including appropriate problem solving as required.

Communicate effectively with public health professionals.

Demonstrate the ability to reflect critically on the relationship between theory and professional practice.

General Assessment Information

Information concerning Macquarie University's assessment policy is available at <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/assessment>. Grade descriptors and other information concerning grading requirements are contained in Schedule 1 of the Macquarie University Assessment Policy.

To pass this unit, students must demonstrate sufficient evidence of achievement of the learning outcomes and attempt all assessment tasks.

Further details for each assessment task will be available on iLearn, including marking rubrics.

All final grades in the department of Health Systems and Populations are determined by a grading committee and are not the sole responsibility of the Unit Convenor.

Students will be awarded one of these grades plus a Standardised Numerical Grade (SNG). The SNG is not necessarily a summation of the individual assessment components. The final grade and SNG that are awarded reflect the corresponding grade descriptor in Schedule 1 of the Assessment Policy.

Extensions for Assessment tasks

Applications for assessment task extensions must be submitted via www.ask.mq.edu.au. For further details please refer to the Disruption to Studies Policy available at <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/disruption-to-studies>.

Late Submission of Work

All assignments which are officially received after the due date, and where no extension has been granted by the course convenor or tutor, will incur a deduction of 5% for the first day including the actual day on which the work is received, and 5% for each subsequent day. Weekends and public holidays are included. For example:

Due date	Received	Days late	Deduction	Raw mark	Final mark
Friday 14th	Saturday 15th	1	5%	75%	70%
Friday 14th	Monday 17th	3	15%	75%	60%

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Work Plan</u>	20%	No	Week 4
<u>Reflective portfolio</u>	10%	No	Week 11
<u>Placement report</u>	50%	No	Week 13
<u>Supervisor Report</u>	20%	No	Week 13

Work Plan

Due: **Week 4**

Weighting: **20%**

A work plan will be developed by the workplace supervisor, MPH supervisor and student at the beginning of the placement, this may evolve over the duration of the placement.

On successful completion you will be able to:

- Demonstrate the ability to work effectively in the partner organisation.
- Define a work plan appropriate for the placement and demonstrate an understanding of the processes required for completion.
- Communicate effectively with public health professionals.

Reflective portfolio

Due: **Week 11**

Weighting: **10%**

The portfolio is to be utilised by the student as an ongoing diary of experiences and reflections regarding the impact of the placement in the student's development as a public health practitioner.

On successful completion you will be able to:

- Demonstrate the ability to work effectively in the partner organisation.
- Demonstrate progress against a work plan including appropriate problem solving as required.
- Communicate effectively with public health professionals.
- Demonstrate the ability to reflect critically on the relationship between theory and professional practice.

Placement report

Due: **Week 13**

Weighting: **50%**

The work plan will provide the framework for the placement report to be written by the student at the completion of the placement.

On successful completion you will be able to:

- Demonstrate the ability to work effectively in the partner organisation.
- Demonstrate progress against a work plan including appropriate problem solving as required.
- Communicate effectively with public health professionals.
- Demonstrate the ability to reflect critically on the relationship between theory and professional practice.

Supervisor Report

Due: **Week 13**

Weighting: **20%**

At the completion of the placement supervisors will provide a formal assessment of the student's performance against the agreed to workplan and learning objectives.

On successful completion you will be able to:

- Demonstrate the ability to work effectively in the partner organisation.
- Define a work plan appropriate for the placement and demonstrate an understanding of the processes required for completion.
- Demonstrate progress against a work plan including appropriate problem solving as required.
- Communicate effectively with public health professionals.
- Demonstrate the ability to reflect critically on the relationship between theory and professional practice.

Delivery and Resources

Unit Organisation

This is a four credit point unit run over a 13 week session. There are lectures, tutorials and full day workshops. Further information is available via the HSY815 online Learning Management System (LMS) iLearn <http://ilearn.mq.edu.au>

Attendance

All lectures and tutorials are scheduled in your individual timetable. Attendance is expected at both lectures and tutorials, as this is where the majority of learning occurs, in most cases lectures are recorded. Failure to attend may impact your final results. It is the responsibility of the student to contact their tutor by email to inform tutors if they are going to be absent. The timetable for classes can be found on the University web site at: <http://www.timetables.mq.edu.au/>.

Readings

The readings for each week will be listed in iLearn using the Leganto system. Leganto is a new reading list management system, which you can access through your iLearn unit. For further information to understand and navigate your unit reading lists in Leganto, check this guide: <http://libguides.mq.edu.au/leganto>

Readings marked as 'required' are those that are essential to be completed for that week. Some readings may be included within a weeks readings that are marked as 'recommended' or 'secondary sources'. These are there for your recommended reading or for where we have sourced additional material that may be of interest to you. Please use these at your discretion.

Technology and equipment

On-campus

Teaching rooms are equipped with state of art audio-visual and ICT equipment including iPads, internet connection, high quality video cameras and multiple LCD screens.

Off-campus

To study optimally when off campus you will need to have access to a reliable internet connection to retrieve unit information & at times to submit assessment tasks via iLearn.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)

- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway](https://students.mq.edu.au/support/study/student-policy-gateway) (<https://students.mq.edu.au/support/study/student-policy-gateway>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central](http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central) (<http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central>).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

Learning outcomes

- Demonstrate the ability to work effectively in the partner organisation.
- Define a work plan appropriate for the placement and demonstrate an understanding of the processes required for completion.
- Demonstrate progress against a work plan including appropriate problem solving as required.
- Demonstrate the ability to reflect critically on the relationship between theory and professional practice.

Assessment tasks

- Work Plan
- Reflective portfolio
- Placement report
- Supervisor Report

PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

Learning outcomes

- Demonstrate the ability to work effectively in the partner organisation.
- Define a work plan appropriate for the placement and demonstrate an understanding of

the processes required for completion.

- Communicate effectively with public health professionals.
- Demonstrate the ability to reflect critically on the relationship between theory and professional practice.

Assessment tasks

- Work Plan
- Placement report
- Supervisor Report

PG - Critical, Analytical and Integrative Thinking

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

Learning outcome

- Demonstrate progress against a work plan including appropriate problem solving as required.

Assessment tasks

- Reflective portfolio
- Placement report

PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

Learning outcomes

- Define a work plan appropriate for the placement and demonstrate an understanding of the processes required for completion.
- Demonstrate progress against a work plan including appropriate problem solving as required.

Assessment task

- Placement report

PG - Effective Communication

Our postgraduates will be able to communicate effectively and convey their views to different social, cultural, and professional audiences. They will be able to use a variety of technologically supported media to communicate with empathy using a range of written, spoken or visual formats.

This graduate capability is supported by:

Learning outcomes

- Demonstrate the ability to work effectively in the partner organisation.
- Demonstrate progress against a work plan including appropriate problem solving as required.
- Communicate effectively with public health professionals.

Assessment tasks

- Work Plan
- Reflective portfolio
- Placement report
- Supervisor Report

PG - Engaged and Responsible, Active and Ethical Citizens

Our postgraduates will be ethically aware and capable of confident transformative action in relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

Assessment task

- Supervisor Report